

Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the KALINGA STATE UNIVERSITY in the CSC website:



**EDUARDO T. BAGTANG, CPA, DENAN DOMAZAL BACANAY**  
SUC President III Administrative Assistant II

Date: **September 5, 2022**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Instructor I	KASCB-INST1-13-2015	12	27,608.00	Master of Science in Agroforestry with Bachelor's Degree in Agroforestry	None Required	None Required	RA 1080	<b>Technical Competencies (Statement of Duties and Responsibilities):</b> 1) Instruction (teaches assigned loads), and engagement in Extension and Research Activities; 2) Clerical responsibilities (syllabi preparation, test construction) checking, recording of students performances, assisting in the accreditation and evaluating/signing clearance; 3) Other relevant functions: Attend school activities (Foundation day, Commencement Exercise, Baccalaureate, and others), and attend meetings (agency meeting, KSUEA and KSUFFA meeting, others)	College of Agroforestry and Environmental Studies, Rizal Campus
2	Instructor I	KASCB-INST1-5-2016	12	27,608.00	Master's degree in the field/area of specialization (Bachelor's Degree in Forensic Science and allied Master's Degree)	None Required	None Required	CSP Second Level/ RA 1080	<b>Technical Competencies (Statement of Duties and Responsibilities):</b> 1) Instruction (teaches assigned loads), and engagement in Extension and Research Activities; 2) Clerical responsibilities (syllabi preparation, test construction) checking, recording of students performances, assisting in the accreditation and evaluating/signing clearance; 3) Other relevant functions: Attend school activities (Foundation day, Commencement Exercise, Baccalaureate, and others), and attend meetings (agency meeting, KSUEA and KSUFFA meeting, others)	College of Criminal Justice Education, Bulanao Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 19, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DR. EDUARDO T. BAGTANG**  
University President  
Kalinga State University-Main Campus, National  
Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
[hrmmail@ksu.edu.ph](mailto:hrmmail@ksu.edu.ph)

Date of Publication: **SEP 05 2022**

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**