



KALINGA STATE UNIVERSITY



NOTICE OF VACANT POSITIONS

Title, Monthly Salary, and Item No. of Position	Education	Eligibility	Training	Experience	Duties and Responsibilities of the Position	Place of Assignment
Instructor I/ ₱29,165.00 Basic Salary (Plus PERA: 2,000.00; Mid-year: 29,165; Year-end Bonus: 29,165; Cash Gift: 5,000, and other benefits)/ KASCB-INST1-84-2016	Master's degree in Accountancy or business-related course <i>(Temporary Appointment is allowed)</i>	RA No. 1080 (Certified Public Accountant)	<i>None required</i>	<i>None required</i>	1) Instruction (Handling of equivalent Fulltime Teaching per semester); preparation and submission of Syllabus on time; updating of Syllabus through the addition of new topics; prepare Instructional Materials (IM) per semester; implement approved IM per semester; preparation of Modules per semester; evaluation of Learning through quizzes, assignment, examinations, and other academic requirements; attend trainings, seminars or conferences; achievement of awards; complete advanced studies; submission of reports (grading sheets, attendance and class records); 2) Research, Innovation and/or Creative Work: Number of research proposals submitted and approved; number of research completed within the semester; number of research output presented in AIHR; 3) Extension: Number of extension proposals submitted and approved; 4) Strategic functions: Support to Quality Assurance (AACUP Accreditation, ISO, Professional Competence, Employability of Graduates); Support to Internationalization; 5) Support Functions: Submit administrative requirements (PDS, SALN, DTR, Leave form, IPCR, and other reports) regularly; attend and participate in school activities (Foundation day, Commencement Exercise, Baccalaureate, meetings, and others); complete wearing of prescribed uniform; and join in 5S/clean and green activities; and 6) Professional Development	College of Business Administration and Accountancy, Dagupan Campus
Instructor I/ ₱29,165.00 Basic Salary (Plus PERA: 2,000.00; Mid-year: 29,165; Year-end Bonus: 29,165; Cash Gift: 5,000, and other benefits)/ KASCB-INST1-29-2016	Master's degree in Information Technology <i>(Temporary Appointment is allowed)</i>	CSP/ RA No. 1080	<i>None required</i>	<i>None required</i>		Department of Information Technology, Dagupan Campus

