


Republic of the Philippines
KALINGA STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION

This is to request the publication of the following vacant positions of KALINGA STATE UNIVERSITY in the CSC website:


ROSALINDA B. SORIANO
Administrative Officer V/HRMO
Date: March 18, 2021

No	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	MONTHLY Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency if applicable)	
1	Chief Administrative Officer	KASCB-CADOF-1-2004	24	86,742.00	Master's Degree	24 hours of training management and supervision	4 years in position involving management and supervision	Career Service (Profetonal Second level eligibility)	Supervisory trainings	Administrative Division
2	Nurse I	KASCB-NUR1-1-2010	15	33,575.00	Bachelor of Science in Nursing	None Required	None Required	RA1080 (Nurse)	N/A	
3	Guidance Counselor I	KASCB-GUIDC1-12-2012	11	23,877.00	Master Degree in Guidance and Counseling	None Required	None Required	RA1080 (Guidance Counselor)	N/A	
4	Farm Worker II	KASCB-FAWK2-1-2002	4	14,400.00	Elementary School Graduate	None Required	None Required	None Required	N/A	
5	Farm Worker II	KASCB-FAW2-14-2013	4	14,400.00	Elementary School Graduate	None Required	None Required	None Required	N/A	

Interested and qualified applicants should signify their interest in writing Address to Eduardo T. Bagtang, CPA, DBM Suc President III. Attach the following documents to the application letter and send to the address below not later than March 29, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSALINDA B. SORIANO
Administrative Officer V/HRMO
Bulanao, Tabuk City, Kalinga
ksumail@ksu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

