



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

National Highway, Purok 6, Bulanao, Tabuk City, Kalinga

Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Tel.No.: (074) 627-5321

Annex A: Schedule of Prices

Name of Supplier: _____

0	1	2	3	4	5	6	7	8	9	10
No.	Item and Description	Country of origin	Qty	Unit	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 3)
Lot 1: OFFICE SUPPLIES, MATERIALS, AND FIXTURES										
1	Accession Book		5	piece						
2	ADAPTOR, 3 holes		2	piece						
3	Arc. File, 13 1/2" H X 11" W X 3" diameter, Blue		20	piece						
4	BALL POINT PEN, Fine Tip, 12pcs/box, black		484	piece						
5	BALL POINT PEN, Fine Tip, 12pcs/box, Blue		36	piece						
6	BALL POINT PEN, Fine Tip, 12pcs/box, Red		60	piece						
7	Ballpen, Ordinary, 12pcs/box, Black		1,543	piece						
8	Ballpen, Ordinary, 12pcs/box, Blue		12	piece						
9	Ballpen, Ordinary, 12pcs/box, Red		24	piece						
10	BATTERY, size AA, alkaline, 2 pieces/pack		6	pack						
11	BINDING AND PUNCHING MACHINE, two (2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all-metal construction		4	unit						
12	BOOK ENDS (Specification: Height: 17 cm/7inches; Width: 13 cm/5inches; Length: 15 cm/6inches; material: metal; Weight: 260g; Color: green)		150	piece						
13	BOOK STAND (225 mm x 300 mm)		5	piece						
14	BOYA BY-PM700 USB CONDENSER MICROPHONE, used for a conference meeting, recording, online interview, USB interface, omnidirectional		1	unit						
15	CABINET, Open Steel Shelves, 4 layers, 3 by 8 ft,		1	piece						
16	CABINET, Steel Filing, 4D, Vertical, Color: Gray		11	unit						
17	Cabinet, Steel Filing, Lateral, 4D		6	unit						
18	CALCULATOR, Scientific		2	unit						
19	CARBON PAPER, permafilm legal, blue		2	pad						
20	CARTOLINA, Assorted		3	pack						
21	CD-RW 700MB		39	piece						
22	CD-RW 700MB with cover		26	piece						
23	CERTIFICATE FRAME, A4		70	piece						
24	CERTIFICATE FRAME, Legal (8.5" x 13")		35	piece						
25	CERTIFICATE FRAME, Short (8.5"x11")		72	piece						
26	Chalk, dustless		5	box						



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27	CHALK, Dustless, Assorted Colors, 100pcs. /box		4	box						
28	COLORED PAPER, Assorted Colors, A4, 80gsm		2	ream						
29	Colored Paper, Assorted Colors, Legal, 80gs		41	ream						
30	COLORED PAPER, Assorted Colors, Letter, 80gsm		16	ream						
31	Colored Paper, Lavender or light Violet, Legal, 80gs		8	ream						
32	CORK BOARD 18"x24" (1.5' x 2') with Aluminum Frame		1	piece						
33	CORK BOARD with an aluminum frame, 3 ft x 4 ft		2	unit						
34	CORK BOARD, 2ft x 3ft		4	unit						
35	CORK BOARD, 3ft x 3ft		1	unit						
36	CORK BOARD, 4' x 6'		1	piece						
37	CORK BOARD, 4' x 8'		2	piece						
38	CORK BOARD, 90 x 2 x 60 cm		1	unit						
39	CORRECTION FLUID, Touch & Go, 50 ml. tube		14	tube						
40	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic		119	piece						
41	Cutter blade, L500, 10pcs/tube		2	tube						
42	Cutter, L500, Retractable / Utility Knife		3	piece						
43	Data File Box with cover, Black		32	piece						
44	Data file box, made of chipboard, with close ends		105	piece						
45	Duct Tape, 2", black		29	roll						
46	Duct Tape, 2", green		7	roll						
47	Duct Tape, 2", yellow		5	piece						
48	Electric Bulb, 18 watts		6	piece						
49	ELECTRIC FAN, Stand type, standard, 18" HD, metal blade, Watt: 60W, Voltage: 220V/60Hz		6	unit						
50	Envelope, Brown (A4)		200	piece						
51	Envelope, brown (Long)		300	piece						
52	ENVELOPE, Brown, Short, 500 pieces/box		290	piece						
53	Envelope, Expanding w/ garter, weight-.04kgs, black, size-legal		10	piece						
54	Envelope, Mailing, White, long, 500 pcs.		10	box						
55	Envelope, Plastic Legal		15	piece						
56	Eraser, felt, for blackboard/whiteboard		10	piece						
57	Evidence Tag (stocked, Numbers and Letters)		5	set						



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58	Extension Cord, 10m, 5 female outlets		2	unit						
59	Extension cord, gauge 12, 4 gangs, 15meters		2	unit						
60	Extension wire #14, With outlet and male plug, 10meter/set		7	unit						
61	Extension Wire (100m)		1	piece						
62	Extension Wire (50 meters), with four sockets		1	set						
63	Extension Wire, 15 m, with accessories		1	unit						
64	Extension wire, 16AWG/2c with 4 gang outlet, 10 meters		3	set						
65	Extension wire, 4 sockets, 20 m		3	piece						
66	Extension wire, 4 sockets, 5 m		3	unit						
67	Extension wire, 50m, Flat Cord		1	set						
68	Extension wire,100m, Flat cord		1	set						
69	External Drive, 1 TB, USB 3.0		1	unit						
70	Fastener, Non-rust metal, 70mm bet. prongs, 50sets/box		26	box						
71	FASTENER, plastic, FS-5507 Assorted 7cm /50 Box		16	box						
72	Flag, Cotton, Standard size		1	piece						
73	Flash Drive, 32GB capacity, 1pc in individual blister/pack		34	piece						
74	Flash drive, OTG, 128 GB		4	piece						
75	Flash drive, 16GB		10	piece						
76	Folder (A4), Green		20	piece						
77	FOLDER (Long), Green		60	piece						
78	FOLDER, Expanded, Legal, Green		50	piece						
79	FOLDER, Expanded, Long		646	piece						
80	Folder, Expanded, Metal Tab, Legal		280	piece						
81	Folder, Fancy (morocco), Short, 50 pcs/bundle		50	bundle						
82	Folder, Fancy, Morocco, legal, Lavander		120	piece						
83	Folder, L-Type, Legal		1	ream						
84	Folder, Plastic, Long, Sliding		50	piece						
85	Folder, Plastic, Short, Sliding		50	piece						
86	Folder, Pressboard, Legal, size 210mm x 370mm, Green		2,276	piece						
87	Folder, Tagboard A4, 100pcs/pack		15	pack						
88	Folder, Tagboard, Short, 100pcs/pack		150	piece						



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89	GLUE GUN, M/s		5	piece						
90	GLUE STICK, Large		110	piece						
91	Glue, all-purpose, 130gram		40	tube						
92	Glue, all-purpose, 300 grams min		49	tube						
93	HAND TOWEL, white		20	piece						
94	HDMI Adaptor		2	piece						
95	HDMI Cable, 6FT Display Port, DP M/M		1	piece						
96	Illustration board, 1/2		12	piece						
97	Illustration board, whole		24	piece						
98	Index Tab, 5 sets/box		3	box						
99	Ink Cart, Epson Printer, T6641, Black		77	bottle						
100	Ink Cart, Epson Printer, T6642, Cyan		25	bottle						
101	Ink Cart, Epson Printer, T6643, Magenta		45	bottle						
102	Ink Cart, Epson Printer, T6644, Yellow		30	bottle						
103	INK HIGH YIELD CARTRIDGE, HP955XL, Cyan		10	piece						
104	INK HIGH YIELD CARTRIDGE, HP955XL, Black		15	piece						
105	INK HIGH YIELD CARTRIDGE, HP955XL, Yellow		10	piece						
106	INK HIGH YIELD CARTRIDGE, HP955XL, Magenta		10	piece						
107	Ink Refill for Permanent Marker, preferably pilot		2	bottle						
108	Ink refill for Whiteboard Marker, preferably pilot		18	bottle						
109	Ink Roller		3	piece						
110	Ink, EPSON, 003, Black		20	bottle						
111	Ink, EPSON, 003, Cyan		5	bottle						
112	Ink, EPSON, 003, Magenta		5	bottle						
113	Ink, EPSON, 003, Yellow		5	bottle						
114	Inks Laboratory, for BS Crim use		3	piece						
115	Linen Board, 180gsm, 10pcs/pack, Short, Cream		326	pack						
116	Linen Board, 180gsm, 10pcs/pack, A4, Cream		146	pack						
117	Linen Paper, 180gsm, legal, 10pieces/pack, Cream		69	pack						
118	Linen Paper, 180gsm, legal, 10pieces/pack, White		472	pack						
119	Linen paper, matte A4, White (10pcs/pack)		174	pack						



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120	Manila Paper		42	piece						
121	Map of the World, B/s		1	piece						
122	Marker fluorescent, 3 colors/ set		16	set						
123	Marker fluorescent, Green		30	piece						
124	Marker, Permanent, Broad Type, Black		258	piece						
125	Marker, Permanent, Bullet Type, Black		9	piece						
126	Marker, White Board, Bullet Type, 12piece/box, Black		177	piece						
127	Metal Bookends, HD		50	piece						
128	Microphone Stand		2	piece						
129	Microphone with cord, Stainless (10 meters)		1	piece						
130	Microphone, wireless, with battery		5	piece						
131	Mobile Pedestal, 3 Layer, width: 565 mm; depth: 645 mm; Height: 420 mm		7	unit						
132	Note Pad, stick-on, 2"x1", 100 sheets/pad		12	pad						
133	Note pad, stick-on, 2"x3", 100sheets/pad		5	pad						
134	ORGANIZER TRAY/rack, 3 layers		1	piece						
135	PAD PAPER, Yellow, Ruled		38	pad						
136	Paper bag, Large size		60	piece						
137	PAPER BAG, M/s		60	piece						
138	Paper Clip, 33mm, 100 pcs/box		17	box						
139	Paper Clip, 50mm, 100 pcs/box		17	box						
140	Paper cutter/Trimmer, heavy-duty, No. 8003, 15" x 12"		5	unit						
141	Paper, Multi-Purpose (copy) 8.5 X 24 Inches, 70gsm		6	ream						
142	Paper, Multicopy, 80gsm, 210mm x 297mm, A4		179	ream						
143	Paper, Multicopy, 80gsm, Short		236	ream						
144	Paper, Multicopy, 80gsm, size:216mmx330mm (Legal)		228	ream						
145	PAPER, Multicopy, A3		20	ream						
146	PAPER, Multi-Purpose (COPY) A4, 70gsm		211	ream						
147	PAPER, Multi-Purpose (COPY) Legal, 70gsm		269	ream						
148	Paper, Multi-purpose, 70gsm, Short		5	ream						
149	Pencil, Lead with Eraser, 12 pieces per box		14	box						
150	Pencil sharpener, table mountable type with metal clamp		2	unit						



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151	Percolator, 11 liters capacity		1	unit						
152	Photo Frame, Short (8.5" x 11")		5	piece						
153	Photo paper, 20 pcs/pack, Legal, High Glossy		61	pack						
154	Photo paper, 20pcs/pack, A4, High Glossy		31	pack						
155	Photo Paper, Glossy Matte, 10 piece/packs, Letter (for magazine)		36	pack						
156	Powered Portable Sound System with Free 2 Wireless Handheld Microphones		7	unit						
157	Printer, 3 in 1, Continuous ink		9	unit						
158	Puncher, Paper, Heavy Duty with 2 holes and guide		3	unit						
159	PUSH PIN, flat head type, assorted colors, 100s/case		25	case						
160	Push Pin, hammerhead type, 100pcs/box		57	box						
161	PVC Binding Cover, Legal		286	piece						
162	PVC, Binding Cover, A4		66	piece						
163	Rechargeable Flashlight (big)		2	piece						
164	Record Book, 200 pages, Landscape		50	piece						
165	Record Book, 300 pages, size: 214mm x 278mm		15	book						
166	Record Book, 500 pages, 214mm x 276mm		5	book						
167	Ring Binder 3"		63	piece						
168	Ring Binder 4"		58	piece						
169	Ring Binder Machine (150 sheets binding capacity with a maximum comb size of 18 mm)		1	unit						
170	Ring Binder, 1"		121	piece						
171	Ring Binder, 1/2 inch		83	piece						
172	Ring Binder, 2"		90	piece						
173	Ring Binder, 3/4"		73	piece						
174	Ring Binder, Plastic 5/16" 8MM		50	piece						
175	Rubber band (small size)		25	box						
176	Sala set, fabric, 1 long bench, 2 single chairs and 1 center table		6	set						
177	Sci-dama Board (for elementary level - 3/ level)		9	piece						
178	Scissors, 6", Heavy-duty, wide-hole handle		65	pair						
179	Scissors, 12", Heavy-duty, wide-hole handle		6	pair						
180	SD CARD, 64GB		4	piece						
181	SIGN PEN, BLACK, liquid gel ink, 0.5mm needle tip		197	piece						



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182	SIGN PEN, Black, pilot G-tech-C4, .4		15	piece						
183	SIGN PEN, blue, pilot G-tech-C4, .4		12	piece						
184	Stamp Pad, felt pad, 60mm x 100mm		2	piece						
185	Stamp Pad ink, 50ml, Violet		6	bottle						
186	STAMP PAD INK, Blue, 50ml (min)		2	bottle						
187	STAMP PAD INK, Red, 50ml (min)		2	bottle						
188	Staple wire 1/2", 1000 wires/box		1	box						
189	Staple Wire 23/10,500 pcs/box		3	box						
190	Staple wire 3/8", 1000 wires/box		1	box						
191	Staple wire 5/16", 1000 wires/box		1	box						
192	Staple wire, 1/4", 1000 wires/box		1	box						
193	Staple wire, 1208 FA-h, 8mm (5/16")		1	box						
194	Staple wire, 23/20,20mm, 140-200 sheet		2	box						
195	Staple wire, 23/23, 1000 wires/box		6	box						
196	Staple wire, 23/6		16	box						
197	Staple Wire, 23/8		1	box						
198	Staple Wire, Heavy Duty, 23/13, 1000 pcs/box		1	box						
199	Staple wire, no. 23/17		5	box						
200	STAPLE WIRE, STANDARD, 5000 wires/box, #35		221	box						
201	Stapler with Staple Remover, Max		7	piece						
202	Stapler, for Binding, HD, 23/6-23/25 399		8	unit						
203	Sticker paper, A4, 10 pcs. /pack, white		37	pack						
204	Sticker paper, A4, 10pcs/pack, Assorted Colors		110	pack						
205	STICKER PAPER, assorted color, 10 pieces/pack, legal		9	pack						
206	STICKY NOTES, Arrow tab, (sign here tab) colored, 10 pads/pack		73	pack						
207	Styrofoam 1/2 inch		27	piece						
208	Swivel Chair, Gas type, Clerical with armrest		1	unit						
209	Swivel Chair, Jr. Executive, Black, Steel Base		9	unit						
210	Tape, Double-sided, 1/2"		40	roll						
211	Tape, Double sided, 1", 50m/roll		267	roll						
212	Tape, Masking, 1"		12	roll						



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213	Tape, masking, 2"		3	roll						
214	Tape, Packing, 2"		2	roll						
215	Tape, Transparent, 24mm		12	roll						
216	Tape, Transparent, 48mm		5	roll						
217	Toner, DCP L2520DW (Brother), Black		100	piece						
218	UPS/APC Battery back-up, 650 VA		2	unit						
219	Wall Clock, Analog, 18", White		6	unit						
220	Water container 25L Round plastic for water dispenser		14	piece						
221	Water Dispenser, Hot and Cold (NW: 10.8 kg; GW: 11.9 kgs; Size: 323x345x995mm)		9	unit						
222	Whiteboard (2ft x 3ft)		3	unit						
223	Whiteboard 3' x 5'		2	unit						
224	Whiteboard 4" x 8" with stand		13	unit						
225	Whiteboard with Aluminum frame and stand, 4ft x 6 ft		1	unit						
226	Whiteboard, 3 ft x 4 ft		3	unit						
226	Sub-total Amount for Lot 1: OFFICE SUPPLIES, MATERIALS, AND FIXTURES (not to exceed Php 1,845,756.93)									

Grand-Total Amount in Figures: <i>Php</i>	
Total Amount in words:	
Performance Security:	N/A
Warranty:	Warranty shall be for three (3) months for expendable supplies and one (1) year for non-expendable supplies or equipment reckoned from the date of acceptance of the Goods
Delivery Period:	30 CD
Price Validity:	30 cd
<p>After having carefully read and accepted your General Conditions on Lot 1: Office Supplies, Materials, and Fixtures, I/We hereby offer the price quotations on the items/s above:</p>	
<p>_____</p> <p>Printed Name/ Signature</p>	<p>_____</p> <p>E-mail Address</p>
<p>_____</p> <p>Company Name</p>	<p>_____</p> <p>Contact No.</p>
<p>_____</p> <p>Company Address</p>	<p>_____</p> <p>TIN</p>



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Lot 2: JANITORIAL SUPPLIES AND MATERIALS										
1	Air freshener, Glade, 300ml		11	can						
2	Alcohol, Denatured 500ml		3	bottle						
3	Alcohol, ethyl, 68%-70%, scented, 500 ml (-5ml)		2	bottle						
4	Bath Soap, Jumbo Size		65	piece						
5	Bleach, 1 liter/bottle		64	bottle						
6	Broom, Stick (Ting-ting)		8	piece						
7	Detergent Powder, 480 gms		24	pack						
8	Dishwashing liquid, 500ml/bottle		58	bottle						
9	Dishwashing paste, 400g		10	piece						
10	Dishwashing liquid, 250 ml		48	bottle						
11	Disinfectant Spray, 600ml		8	can						
12	Door Mat (plastic/Rubberize)		18	piece						
13	DOORMAT, Cloth		32	piece						
14	Dust Bin, medium, plastic		1	piece						
15	Dust Bin, small, plastic		2	piece						
16	Dust duster, cloth		19	piece						
17	Dustpan, metal		11	piece						
18	Duster, Feather		6	piece						
19	Fabric conditioner, 1 Liter		5	liter						
20	FLOOR MAP		2	piece						
21	Floor Wax, paste, Red, 2 kgs		10	can						
22	Floor Wax, red paste, 1000 g		5	can						
23	Floor wax, White, 500 grams		6	can						
24	Garbage bag, plastic, XXL, 10pcs/roll, black		58	pack						
25	Garbage bin, Rectangular, plastic with cover, 30 L		19	piece						
26	Garbage Bin, Small, 20 lit. Capacity		2	piece						
27	Glass cleaner, 1000ml/bottle		17	bottle						
28	Hand Sanitizer, 250 ml/bottle		35	bottle						



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29	Insecticide, Multi-insect Killer, 500ml, water-based, odorless		25	can						
30	Liquid hand soap, 500 ml/bottle		57	bottle						
31	Mod Handle, Screw type, Wooden		1	piece						
32	MOISTURIZER, Fingertip money counting		4	piece						
33	Mop Head, Rayon		3	piece						
34	Pail, Plastic w/ cover, 16Liters capacity		32	piece						
35	Pail, plastic, 500 liters capacity		1	liter						
36	Pail, Rubberized, 16 liters cap.		1	piece						
37	SOFT BROOM, Kalinga Made		100	piece						
38	Toilet Bowl Brush withstand, plastic, 72cmx40cm		33	piece						
39	Toilet Bowl Cleaner, 500ml-1000ml		121	bottle						
40	Toilet Deodorant Cake, (3pcs/pack)		75	pack						
41	Toilet Floor Brush with Wooden Handle		11	piece						
42	Toilet rubber pump w/ wooden handle		12	piece						
43	Toilet Tissue Paper, 2 ply, 9 rolls per pack		42	pack						
44	Toilet Tissue Paper, 3ply 12rolls/bag		42	pack						
45	Tornado Mop		10	piece						
46	Water dipper, Orocan, 8cmx14.6cmx14.5cm		10	piece						
46	Sub-total Amount for Lot 2: Janitorial Supplies and Materials (not to exceed Php 190,883.44)									

Grand-Total Amount in Figures: Php

Total Amount in words:

Performance Security:

N/A

Warranty:

Warranty shall be for three (3) months for expendable supplies and one (1) year for non-expendable supplies or equipment reckoned from the date of acceptance of the Goods

Delivery Period:

30 CD

Price Validity:

30 cd

After having carefully read and accepted your General Conditions on **Lot 2: Janitorial Supplies and Materials**, I/We hereby offer the price quotations on the items/s above:

Printed Name/ Signature

E-mail Address

Company Name

Contact No.

Company Address

TIN