

# Republic of the Philippines KALINGA STATE UNIVERSITY DADS AND AMARDS BOWNSTIES National Highway, Purok 6, Bulanao, Tabuk City, Kalinga

Website: https://ksu.edu.ph Email: procurementservice\_bac@ksu.edu.ph

## Annex "B": Checklist for Eligibility, Technical and Financial Components

Name of Project	:	Procurement of Structural Engineering Services (Steel Design) for 4-Storey KSU Library
Approved Budget for the Contract	:	Php 1,000,000.00
Name of Bidder	:	
Address of Bidder	:	

ITEM NO.	REQUIREMENTS	PASSED	FAILED	
	ELIGIBILITY AND TECHNICAL DOCUMENTS (FIRST ENVELOPE)			
	Eligibility Documents			
Α	CY 2020 Mayor's/ Business Permit, or BIR Certificate of Registration for individual consultants			
В	PhilGEPS Registration Number			
	Technical Documents			
С	<ul><li>PROJECT REQUIREMENTS, which shall include the following:</li><li>1) Technical Proposal Submission Form (refer to Bidding Form TPF 1)</li></ul>			
D	2) Consultant's References (Form TPF 2)			
E	3) Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services, and Facilities to be Provided by the Procuring Entity (Form TPF 3)			
F	4) Description of the Methodology and Work Plan for Performing the Project (Form TPF 4)			
G	5) Team Composition and Task <i>(Form TPF 5)</i>			
Н	6) Format of Curriculum Vitae (CV) for Proposed Professional Staff (Form TPF 6)			
ı	7) Time Schedule for Professional Personnel (Form TPF 7)			
J	8) Activity (Work) Schedule <i>(Form TPF 8)</i>			
K	Duly signed statement of the prospective bidder (OMNIBUS SWORN STATEMENT, that:  1. Signatory is proprietor/duly authorized representative of bidder.  2. Full power and authority to perform acts or represent bidder.			
	3. Not "blacklisted" or barred from bidding			
	4. Each document is authentic copy of original, complete, and correct.			
	5. Authorizing Head of Procuring Entity to verify all documents submitted.			
	6. Not related to HOPE, BAC, TWG, Secretariat, PMO/IU, within 3rd civil degree.			
	7. Complies with existing labor laws and standards.			
	8. Aware of and undertaken responsibilities as a bidder.			
	9. Did not give any commission, amount, fee, or consideration.			

### Note:

- 1. Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection (non-complying) of the bid.
- Technical Documents are preferably soft bounded and with Ear-Tabbing for each Checklist above. Ring bounded is discouraged.

CHECKED BY	:		
TWG/BAC ME	EMBER's Name and Signature:		
DATE:			
REMARKS:	「 1 Eligible	「 1 Non-Eligible	



# Republic of the Philippines KALINGA STATE UNIVERSITY MORANGO AMAROS COMMITTEE

DEDS AND AMARDS BOUNDETTEE
National Highway, Purok 6, Bulanao, Tabuk City, Kalinga

### **Checklist for Financial Component**

Name of Project	:	Procurement of Structural Engineering Services (Steel Design) for 4-Storey KSU Library
Approved Budget for the Contract	:	Php 1,000,000.00
Name of Bidder	:	
Address of Bidder	:	

ITEM NO.	REQUIREMENTS	COMPLYING	NON-COMPLYING
	Financial Documents (Second Envelope)		
A	Financial Proposal Submission Form (Form FPF 1)		
В	Summary of Costs (Form FPF 2)		
С	Breakdown of Price per Activity (Form FPF 3)		
D	Breakdown of Remuneration per Activity (Form FPF 4)		
E	Miscellaneous Expenses (Form FPF 5)		

#### Note:

- 1. Any missing, incomplete or patently insufficient document in the above-mentioned checklist is a ground for outright rejection (non-complying) of the bid.
- 2. Financial Proposal is preferably to be soft bounded and with Ear-Tabbing for each Checklist above, for easier evaluation of bids. Ring bounded is discouraged.
- 3. Each and every page of the Documents comprising the Financial Proposal shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.

CHECKED BY:	:		
TWG/BAC MEN	MBER's Name and Signature:		
REMARKS:	[ ] Complying		
	[ ] Non-Complying		