



Republic of the Philippines
KALINGA STATE UNIVERSITY
National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
Bids and Awards Committee

**INVITATION TO BID FOR PURCHASE AND DELIVERY OF OFFICE SUPPLIES,
MATERIALS AND EQUIPMENT INCLUDING JANITORIAL AND CONSUMABLES FOR CY
2023-SECOND BIDDING**

1. The Kalinga State University, through the Regular Agency Fund (RAF) Fund for CY 2023, intends to apply the sum of Four Million Five Hundred Four Thousand Six Hundred Sixty-Eight Philippine Pesos and Sixty-Three Centavos (Php 4,504,668.63) being the Approved Budget for the Contract (ABC) to payments under the contract for Purchase and Delivery of Office Supplies, Materials and Equipment including Janitorial and Consumables for CY 2023-Second Bidding/ IB_Goods_2023-03-019 for the following lots. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Lot No.	Particulars	ABC	Bidding Fees (Non-Refundable)	Delivery Period
1	Office Supplies and Materials including Janitorial and Miscellaneous	2,318,998.33	5,000.00	45 cd
2	Various ICT Equipment and materials including Consumables	1,843,055.00	5,000.00	45 cd
3	Agricultural and Hardware Supplies and Materials	342,615.30	500.00	45 cd
Total Amount of ABC		4,504,668.63		

Partial bids are allowed. All Goods are grouped into lots listed above. Bidders shall have the option of submitting a proposal on any or all lots, and evaluation and contract award will be undertaken on a per-lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

2. The Kalinga State University now invites bids for the above Procurement Project. Delivery of the Goods is required **within Forty-Five (45) calendar days upon receipt of the Purchase Order**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Kalinga State University** and inspect the Bidding Documents at the address given below during *office hours from 9 am to 4 pm*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 30, 2023 Thursday) until 10 am of April 24, 2023 (Monday)** from the given address and websites below, *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of not more than Five Thousand Philippine Pesos (Php 5,000.00) as prescribed in the Guidelines for the sum of the ABC of all lots as stated above*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *either in person or through electronic means*.



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6. The Kalinga State University will hold a Pre-Bid Conference on April 11, 2023 (Tuesday), 10 am at the BAC Conference Room, Procurement Management Office, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga, and/or through video conferencing or webcasting via Google Meet Platform at the link: meet.google.com/mai-fnuy-nph, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before 10 am on April 24, 2023 (Monday). Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on 10:01 am on April 24, 2023 (Monday), at the given address below and/or via Google Meet Platform at the link: meet.google.com/tgy-pivx-icz. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders should comply with the applicable provisions of Section 23.4.1.1 of 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the 2016 revised IRR of RA No. 9184.
11. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Ricky James B. Sagun
BAC Secretariat
Procurement Management Office
Kalinga State University-Main Campus
Administration Building, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800
procurementservice_bac@ksu.edu.ph
(074) 627-5321
<https://ksu.edu.ph/>

13. You may visit the following websites:

For downloading of Bidding Documents: <https://ksu.edu.ph/bid/purchase-and-delivery-office-supplies-materials-and-equipment-including-janitorial-and-o>

March 29, 2023

(Sgd)
ROMUALDO U. WACAS, PhD
BAC Chairperson for Bulanao Campus