





Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
 Website: <https://ksu.edu.ph> Email: [procurementservice\\_bac@ksu.edu.ph](mailto:procurementservice_bac@ksu.edu.ph) Tel.No.: (074)627-5321

| Title:   | <b>NOTICE FOR NEGOTIATED PROCUREMENT (NNP)</b>  |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
|--|---|----------------------|-------------------------------|-------------------------------------|--|---|--|---|---|---------------|-----------|-------------------|-------------|------------------------|-------------|--------------------|-------------|------------|------------|--|------------------------------|--|-----------------------|
| Name of Contract:  | Adjacent Contract for Additional Renovation of Administration Building Offices  | RFQ No.:             | NNP_CivilWorks_2020-03-025    |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| Location of Contract:  | Kalinga State University – Main Campus, <u>Purok 6</u> , Bulanao, Tabuk City, Kalinga   | Date:                | March 9, 2020                 |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| End-User Unit:   | Bulanao Campus Administrator  | Fund Cluster:        | IGI CY 2020 Fund              |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| Implementing Unit:   | Infrastructure Unit   | ABC:                 | Php 1,341,354.93              |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| Period of Advertisement:   | March 9-13, 2020 @ 10:00 am   | Mode of Procurement: | Adjacent Contract (Sec. 53.4) |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| Instructions to External Providers:  | Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10am) of March 13, 2020</b> in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.  |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| Terms and Conditions:  | <ol style="list-style-type: none"> <li>1. All entries must be typewritten or legibly written.</li> <li>2. Price validity shall be for a period of 30 calendar days.</li> <li>3. The filled-out NNP must be submitted by prospective external service providers/ bidder together with the following Attachments:               <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-top: 1px dashed black; padding-top: 5px;">A. Eligibility/Technical Documents:</td> </tr> <tr> <td style="padding-left: 20px;"> <ol style="list-style-type: none"> <li>a. A valid Philippine Contractors Accreditation Board (PCAB) license and registration for Size Range – Small B</li> <li>b. Net Financial Contracting Capacity (NFCC)</li> <li>c. Integrity Pledge for KSU Service Provider</li> </ol> </td> </tr> <tr> <td style="border-top: 1px dashed black; padding-top: 5px;">B. Financial Documents (<i>duly signed every page</i>):</td> </tr> <tr> <td style="padding-left: 20px;"> <ol style="list-style-type: none"> <li>a. <b>Financial Bid Form</b> (lump sum bid prices), which shall include the detailed engineering cost,</li> <li>b. <b>Bid Prices in the Bill of Quantities (BOQ)</b> (SF-INFR-55).</li> <li>c. <b>SUMMARY OF ESTIMATES</b> supported by signed <b>DETAILED ESTIMATES</b> indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid.</li> </ol> </td> </tr> </table> </li> <li>4. Bids received in excess of the ABC shall be automatically rejected at bid opening.</li> <li>5. Each external provider shall submit one (1) original and three (3) copies of the first and second components of its bid with the following conditions:               <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;"> <ol style="list-style-type: none"> <li>a. Eligibility/Technical and Financial Envelopes are preferably soft bounded and with Ear-Tabbing for easier bid evaluation. Ring bounded is discouraged.</li> <li>b. Each and every page of the Documents comprising the Financial Proposal shall be signed by the bidder or his/her duly authorized representative/s.</li> </ol> </td> </tr> </table> </li> <li>6. The total price quoted is subject to withholding tax and payable check.</li> <li>7. The following are the Annexes:               <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;"> <ol style="list-style-type: none"> <li>a. Annex A_ Financial Bid Form</li> <li>b. Annex B_ Bill of Quantities</li> <li>c. Annex C_ Scope of Works</li> <li>d. Annex D_ Integrity Pledge for KSU Service Provider</li> </ol> </td> </tr> </table> </li> <li>8. The minimum key personnel and equipment are the following:               <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="width: 50%;">Key Personnel</th> <th style="width: 50%;">Equipment</th> </tr> </thead> <tbody> <tr> <td>1 Project Manager</td> <td>Jack Hammer</td> </tr> <tr> <td>1 Construction Foreman</td> <td>Minor Tools</td> </tr> <tr> <td>4 Skilled Laborers</td> <td>Power Tools</td> </tr> <tr> <td>6 Laborers</td> <td>Dump Truck</td> </tr> <tr> <td></td> <td>H-Frame/ G.I. Pipe Scaffolds</td> </tr> <tr> <td></td> <td>Set of Plumbing Tools</td> </tr> </tbody> </table> </li> </ol> |                      |                               | A. Eligibility/Technical Documents: | <ol style="list-style-type: none"> <li>a. A valid Philippine Contractors Accreditation Board (PCAB) license and registration for Size Range – Small B</li> <li>b. Net Financial Contracting Capacity (NFCC)</li> <li>c. 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| A. Eligibility/Technical Documents:  |   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
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| B. Financial Documents ( <i>duly signed every page</i> ):  |   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
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| Key Personnel  | Equipment   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| 1 Project Manager  | Jack Hammer   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| 1 Construction Foreman   | Minor Tools   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| 4 Skilled Laborers   | Power Tools   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
| 6 Laborers   | Dump Truck  |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
|  | H-Frame/ G.I. Pipe Scaffolds  |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |
|  | Set of Plumbing Tools   |                      |                               |                                     |  |   |  |   |   |               |           |                   |             |                        |             |                    |             |            |            |  |                              |  |                       |



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|                                 |  |  |
|---------------------------------|--|--|
|                                 | <p><b>Note:</b><br/>All the Key Personnel should have applicable and prescribed General and Relevant Experiences in their line of specializations and have valid PRC licenses/certificates</p> <p>9. Bidders should comply with the applicable provisions of Section <b>23.4.2</b> of the IRR of R.A. 9184 and with a modified set of requirements integrating eligibility documents and criteria for infrastructure projects as provided in Annex E of the 2016 IRR of R.A. 9184, or the Contract Implementation Guidelines for the Procurement of Infrastructure Projects.</p> <p>10. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance to Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.</p> <p>11. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004.</p> <p>12. During and after the contract implementation, the contractor shall be evaluated by end-user unit as requirement for payment of progress and/or final billing.</p> |  |
| Prepared by/<br>Contact Person: | MR. RONALDO B. DALUPING<br>BAC Secretariat, Procurement Management Office<br>KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga<br>CP No. 0917-774-4185/ <a href="mailto:procurementservice_bac@ksu.edu.ph">procurementservice_bac@ksu.edu.ph</a>  | <br>Signature  |
| Approved by:                    | EDNA P. YUMOL, CPA, PhD<br>BAC Chairman  | <br>Signature |