



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Tel.No.: (074)627-5321

Title :	NOTICE FOR NEGOTIATED PROCUREMENT																																																																																			
Name of Contract :	Package Contract for Improvement of Computer Laboratories	NNP No. :	NNP_CiviWorks_2020-06-029																																																																																	
Locations of Contract :	KSU Main Campus in Bulanao, Tabuk City, and Rizal Campus in Bagbag, Rizal, Kalinga	Date :	June 2, 2020																																																																																	
End-User Unit:	Central Science Laboratories	Fund Cluster :	IGI CY 2019																																																																																	
Implementing Unit :	Infrastructure Unit	ABC :	Php 727,503.47																																																																																	
Period of Advertisement :	June 3-8, 2020 @ 10:00 am	Mode of Procurement :	Small Value Procurement (Sec 59.3)																																																																																	
Instructions to External Providers :	<p>Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of June 8, 2020 in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.</p>																																																																																			
Terms and Conditions :	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective external service providers/ bidder together with the following Attachments: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="5">A. Eligibility/Technical Documents:</td> </tr> <tr> <td colspan="5">a. CY 2020 Mayor's/Business Permit</td> </tr> <tr> <td colspan="5">b. PhilGEPS Registration Number</td> </tr> <tr> <td colspan="5">c. A valid Philippine Contractors Accreditation Board (PCAB) license and registration for Size Range – Small A or B</td> </tr> <tr> <td colspan="5">d. Income/ Business Tax Return</td> </tr> <tr> <td colspan="5">e. Omnibus Sworn Statement</td> </tr> <tr> <td colspan="5">f. Integrity Pledge for KSU Service Provider</td> </tr> <tr> <td colspan="5">B. Financial Documents (<i>duly signed every page</i>):</td> </tr> <tr> <td colspan="5">a. Bid Prices in the Bill of Quantities (BOQ) (SF-INFR-55).</td> </tr> <tr> <td colspan="5">b. SUMMARY OF ESTIMATES supported by signed DETAILED ESTIMATES indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid.</td> </tr> </table> 4. Prospective bidders shall have one option of submitting a proposal for all lots. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening. The following are the Reference Lot, ABC, and Contract Duration (CD): <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Lot Ref</th> <th>Name of Contract</th> <th>Location of Contract</th> <th>ABC</th> <th>CD</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>CEIT Computer Laboratories Improvement</td> <td>College of Engineering and Information Technology, Bulanao Campus, Purok 6, Bulanao, Tabuk City, Kalinga</td> <td>409,898.75</td> <td>27</td> </tr> <tr> <td>Lot 2</td> <td>CCJE Computer Laboratories Improvement</td> <td>College of Criminal Justice Education, Bulanao Campus</td> <td>79,546.33</td> <td>14</td> </tr> <tr> <td>Lot 3</td> <td>CTE Computer Laboratories Improvement</td> <td>College of Teacher Education, Bulanao Campus</td> <td>95,172.44</td> <td>15</td> </tr> <tr> <td>Lot 4</td> <td>Rizal Computer Laboratories Improvement</td> <td>College of Agro-Forestry, Rizal Campus, Bagbag, Rizal, Kalinga</td> <td>142,885.95</td> <td>18</td> </tr> <tr> <td colspan="3">Total</td> <td>727,503.47</td> <td>74</td> </tr> </tbody> </table> 				A. Eligibility/Technical Documents:					a. CY 2020 Mayor's/Business Permit					b. PhilGEPS Registration Number					c. A valid Philippine Contractors Accreditation Board (PCAB) license and registration for Size Range – Small A or B					d. Income/ Business Tax Return					e. Omnibus Sworn Statement					f. Integrity Pledge for KSU Service Provider					B. Financial Documents (<i>duly signed every page</i>):					a. Bid Prices in the Bill of Quantities (BOQ) (SF-INFR-55).					b. SUMMARY OF ESTIMATES supported by signed DETAILED ESTIMATES indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid.					Lot Ref	Name of Contract	Location of Contract	ABC	CD	Lot 1	CEIT Computer Laboratories Improvement	College of Engineering and Information Technology, Bulanao Campus, Purok 6, Bulanao, Tabuk City, Kalinga	409,898.75	27	Lot 2	CCJE Computer Laboratories Improvement	College of Criminal Justice Education, Bulanao Campus	79,546.33	14	Lot 3	CTE Computer Laboratories Improvement	College of Teacher Education, Bulanao Campus	95,172.44	15	Lot 4	Rizal Computer Laboratories Improvement	College of Agro-Forestry, Rizal Campus, Bagbag, Rizal, Kalinga	142,885.95	18	Total			727,503.47	74
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<ol style="list-style-type: none"> 5. Each external provider shall submit one (1) original and three (3) copies of the first and second components of its bid with the following conditions: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">a. Eligibility/Technical and Financial Envelopes are preferably soft bounded and with Ear-Tabbing for easier bid evaluation.</td> </tr> <tr> <td colspan="2">b. Each and every page of the Documents comprising the Financial Proposal shall be signed by the bidder or his/her duly authorized representative/s.</td> </tr> </table> 				a. Eligibility/Technical and Financial Envelopes are preferably soft bounded and with Ear-Tabbing for easier bid evaluation.		b. Each and every page of the Documents comprising the Financial Proposal shall be signed by the bidder or his/her duly authorized representative/s.																																																																														
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7. The following are the Annexes:

- a. Annex A_ Financial Bid Form
- b. Annex B_ Bill of Quantities
- c. Annex C_ Scope of Works
- d. Annex D_ Omnibus Sworn Statement
- e. Annex E_ Integrity Pledge for KSU Service Provider

8. The following is the minimum key personnel:

Key Personnel	No. of Personnel
Project Engineer	1
Construction Foreman	1
Registered Electrical Engineer	1
Skilled Laborer	3
Laborer	3
Safety Health Officer	1
First Aider	1

Note:

Please attach valid PRC licenses/certificates of each Key Personnel commensurate with their experiences and line of specializations.

9. The minimum major equipment requirements are the following:

Key Personnel	No. of Personnel
Disk Grinder/ Cutter	2
Electric Drill with Adaptor	1
H-frames/GI Pipe Scaffolds with Accessories	40
Electric Welding Machine	1
Electric Grinder	1
Riveter	1
Aluminum Ladder	1

Note:

The proof of ownership of equipment shall be attached together with the notarized affidavit of ownership. In case of Leased Equipment, a Lease Contract and Affidavit of Commitment should be submitted with the lessor/owner as the pledger of the equipment, stating therein that the equipment will be available for the whole duration of the project.

- 10. Contract Duration is required within **Seventy-Four (74) calendar days** after receipt/ conforming of Notice to Proceed.
- 11. Bidders should comply with the applicable provisions of Section **23.4.2** of the IRR of R.A. 9184 and with a modified set of requirements integrating eligibility documents and criteria for infrastructure projects as provided in Annex E of the 2016 IRR of R.A. 9184, or the Contract Implementation Guidelines for the Procurement of Infrastructure Projects.
- 12. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance to Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- 13. During the Contract Implementation, the winning bidder is expected to adhere with the **Green Procurement Programs** of the government pursuant to EO No. 301 issued in 2004.
- 14. During and after the contract implementation, the contractor shall be evaluated by end-user unit as requirement for payment of progress and/or final billing.

Prepared by/ Contact Person	MR. RONALDO B. DALUPING BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga CP No. 0917-774-4185/ procurementservice_bac@ksu.edu.ph	 Signature
Approved by	EDNA P. YUMOL, CPA, PhD BAC Chairman	 Signature