

Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
 Tabuk City, Kalinga  
**PURCHASE ORDER**

Supplier : **KINGSQUAREDAVIDSON HOTEL & RESTAURANT** P.O. No. : **2019-11-0542**  
 Address : **TABUK CITY, KALINGA** Date : **NOVEMBER 15, 2019**  
 TIN : **008-751-741-000** Mode of Procurement : **LEASE OF**  
 Requisitioning Unit/Department: **TRAINING & PROFESSIONAL DEVELOPMENT** **VENUE**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **KSU-Supply Office, Bulanao Campus** Delivery Term : **FOB DESTINATION**  
 Date of Delivery : **7 calendar days after the receipt of PO by the supplier** Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>NOVEMBER 25, 2019</b>					
1	lot	Hall Rental, w/ unli coffee, 200 persons capacity,	1	3,500.00	3,500.00
2	pax	Snacks AM - Empanada and Coke in Can	200	50.00	10,000.00
3	pax	Lunch - Rice, Fried Fish, Tinolang Manok, Chopsuey, Banana and Bottled Water 350ml	200	150.00	30,000.00
4	pax	Snacks AM - Banana Cake and Pineapple in Can	200	50.00	10,000.00
<b>NOVEMBER 26, 2019</b>					
5	lot	Hall Rental, w/ unli coffee, 200 persons capacity,	1	3,500.00	3,500.00
6	pax	Snacks AM - Pansit and Coke in Can	200	50.00	10,000.00
7	pax	Lunch - Rice, Sinigang na Pink Salmon, Chicken Inasal, Pinakbet, Buko Pandan and Bottled Water 350ml	200	150.00	30,000.00
8	pax	Snacks PM - Ensaymada and Pineapple in Can	200	50.00	10,000.00
<b>NOVEMBER 27, 2019</b>					
9	lot	Hall Rental, w/ unli coffee, 200 persons capacity,	1	3,500.00	3,500.00
10	pax	Snacks AM - Spaghetti and Calamansi Juice	200	50.00	10,000.00
11	pax	Lunch - Rice, Pork Ribs Sinigang, Fish Fillet, Ginisang Gulay, Fruit Salad, Bottled water 350ml	200	150.00	30,000.00
12	pax	Snacks PM - Siopao and Pineapple in Can	200	65.00	13,000.00
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X			
<b>GRAND TOTAL</b>					<b>163,500.00</b>

(Total Amount in Words) **ONE HUNDRED SIXTY-THREE THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date: 11/21/19

Very truly yours,

**EDUARDO T. BAGTANG, CPA, DBM**

President

Requisitioning Office/Dep't	Fund Cluster : <u>01-CAF</u>	ORs/BURS No. : _____
	Funds Available : _____	Date of the ORs/BURS: _____
<b>LORNA C. VALDEZ</b> Administrative Officer V	<b>ARNOLD A. TANDING, CPA, MBA</b> Accountant III	Amount : _____