KGI

Appendix 61

Republic of the Philippines

KALINGA STATE UNIVERSITY

Tabuk City, Kalinga

PURCHASE ORDER

Supplier : **EMELIA'S KITCHENETTE**
Address : **TABUK CITY, KALINGA**
TIN : **939-998-106-0000**

P.O. No. : **2020-01-0014**
Date : **JANUARY 27, 2020**
Mode of Procurement : **SMALL VALUE**

Requisitioning Unit/Department: **KSU ALUMNI ASSOCIATION**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **KSU-Supply Office, Bulanao Campus**
Date of Delivery : **15 calendar days after the receipt of PO by the supplier**

Delivery Term : **FOB DESTINATION**
Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		JANUARY 30, 2020			
1	pax	Breakfast - Arrozcaldo, Hot Pandesal,	100	60.00	6,000.00
		and Bottled Water 350ml			
2	pax	Snacks AM - Pancit and Coke Solo	100	60.00	6,000.00
3	pax	Lunch - Rice, Chicken Adobo, Fried Fish, and	100	120.00	12,000.00
		Bottled Water 500ml			
4	pax	Snacks PM - Chicken Sandwich and C2	150	40.00	6,000.00
5	pax	Dinner - Rice, Lechon Kawali, Chopsuey,	150	170.00	25,500.00
		Fried Chicken, Binungor, and Bottled Water 500ml			
		x-x-x-x-x-x-x-x-x-x-x			
		GRAND TOTAL			**55,500.00**

(Total Amount in Words) *FIFTY-FIVE THOUSAND FIVE HUNDRED PESOS ONLY*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MARIA DOLORES CAFUGAUAN
Signature over Printed Name of Supplier
Date: 1-29-2020

Very truly yours,

EDUARDO T. BAGTANG, CPA, DBM
President

Requesitioning Office/Dep't	**Fund Cluster :** 05-IGI **Funds Available :**	**ORS/BURS No. :** **Date of the ORS/BURS:**
LORNA C. VALDEZ Administrative Officer V	**ARNOLD A. TANDING, CPA, MBA** Accountant III	**Amount :**