

Republic of the Philippines
KALINGA STATE UNIVERSITY
 Tabuk City, Kalinga
PURCHASE ORDER

Supplier : **LIGHTHOUSE COOPERATIVE** P.O. No. : **2019-09-0399**
 Address : **TUGUEGARAO CITY, CAGAYAN** Date : **SEPTEMBER 10, 2019**
 TIN : Mode of Procurement : **SHOPPING**

Requisitioning Unit/Department: **PCAARRD-DOST SAFE PROJECT**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **KSU-Supply Office, Bulanao Campus** Delivery Term : **FOB DESTINATION**
 Date of Delivery : **15 calendar days after the receipt of PO by the supplier** Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	boxes	Pencil, #2	4	72.00	288.00
2	boxes	Ballpen, Pilot, Black	4	234.00	936.00
3	box	Ballpen, Pilot, Blue	1	234.00	234.00
4	pcs	Ballpen, G-tech, C3, Pilot	6	63.00	378.00
5	units	Printer, Continuous Ink, L5190	1	13,900.00	13,900.00
6	units	Swivel Chair, sr. Executive, Leather, Q2Y-2531	2	6,800.00	13,600.00
7	unit	Desk Fan, Box Type	1	1,300.00	1,300.00
8	unit	Percolator, 12 liters Capacity	1	3,950.00	3,950.00
9	unit	Water Dispenser, Hot & Cold	1	6,300.00	6,300.00
10	units	Mobile Pedestal Office Steel Drawer, 3 layers, Movable H 23.5 inches x W 15.5 inches x D-22.5 inches	2	4,500.00	9,000.00
11	boxes	Permanent Marker, Pilot, Black, Broad	2	372.00	744.00
12	tubes	Glue, Elmers Glue, 130g	2	48.00	96.00
13	pcs	Dust Pan, Medium Size	2	50.00	100.00
14	bags	Toilet Tissue, 12 rolls, 2 ply	3	132.00	396.00
15	cls	Rags	2	75.00	150.00
16	set	Marker, Fluorescent, 3 pcs/set	2	90.00	180.00
17	pcs	Data File Box w/ Cover	4	315.00	1,260.00
18	pc	Cutter, WT Cutter	1	315.00	315.00
19	pc	Stamp Pad with Ink	1	35.00	35.00
20	tube	Cutter Blade, L500	1	135.00	135.00
21	bottles	Dish Washing Liquid Soap, 250ml	5	80.00	400.00
22	pcs	Certificate Frame, Wooden, 8.5" x 11"	10	80.00	800.00
23	pcs	Certificate Frame, Wooden, 8.5" x 13"	10	130.00	1,300.00
PAGE 1 OF 2			SUBTOTAL		55,797.00

E. SORCA
DOMA. WICK

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(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **LIGHTHOUSE COOPERATIVE**
 Stationery
 Signature over Printed Name of Supplier
 Date: 10-1-19

Very truly yours,
EDUARDO T. BAGTANG, CPA, DBM
 President

Requisitioning Office/Dep't: _____ Fund Cluster : 07-TF ORS/BURS No. : _____
 Funds Available: _____ Date of the ORS/BURS: _____
LORNA C. VALDEZ **ARNOLD A. TANDING, CPA, MBA** Amount : _____
 Administrative Officer V Accountant III

