Republic of the Philippines
Tabuk City, Kalinga

PURCHASE REQUEST

Entity Name: KALINGA STATE UNIVERSITY **Fund Cluster:** _____

Office/Section : KSU ALUMNI FEDERATION		PR No.: 2020-01-0039 Responsibility Center Code : _____		Date: JANUARY 24, 2020	
Stock/ Property No.	**Unit**	**Item Description**	Quantity	**Unit Cost**	**Total Cost**
		JANUARY 30, 2020			
1	pax	Breakfast - Arrozcaldo, Hot Pandesal,	100	50.00	5,000.00
		and Bottled Water 350ml			
2	pax	Snacks AM - Pancit and Coke Solo	100	60.00	6,000.00
3	pax	Lunch - Rice, Chicken Adobo, Fried Fish, and	100	200.00	20,000.00
		Bottled Water 500ml			
4	pax	Snacks PM - Chicken Sandwich and C2	150	50.00	7,500.00
5	pax	Dinner - Rice, Lechon Kawali, Chopsuey,	150	250.00	37,500.00
		Fried Chicken, Birungor, and Bottled Water 500ml			
6	pcs	Tarpaulin, 6' x 6'	3	1,333.33	4,000.00
					80,000.00

Purpose: For Ksu Alumni Federation, Inc. Homecoming and Induction Program

	Requested by:	Approved by:
Signature :		
Printed Name	LORNA C. VALDEZ	EDUARDO T. BAGTANG, CPA, DBM
Designation :	Administrative Officer V	President