

Republic of the Philippines  
Tabuk City, Kalinga  
**PURCHASE REQUEST**

Entity Name: **KALINGA STATE UNIVERSITY**

Fund Cluster: \_\_\_\_\_

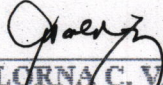
Office/Section :		PR No.: <b>2020-02-0089</b>		Date: FEBRUARY 17, 2020	
CENTER FOR TRAINING & PROFESSIONAL DEV'T		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>FEBRUARY 25, 2020</b>					
1	pax	Dinner- Rice, Buttered Chicken, Sinigang na Baboy, Ginataang Sitaw and Banana	1	180.00	180.00
2	pax	Lodging/Accommodation, 1 single bed/room	1	1,500.00	1,500.00
<b>FEBRUARY 26, 2020</b>					
3	pax	Breakfast - Rice, Beef Tapa, Tortang Talong, and Hot Choco /Milk/Coffee	1	150.00	150.00
4	lot	Hall Rental, 90 persons Capacity with Unli Coffee and Creamer	1	10,000.00	10,000.00
5	pax	Snacks AM - Spaghetti with Garlic Bread and Pineapple in Can	90	85.00	7,650.00
6	pax	Lunch - Rice, Fried Tapang Bangus, Tinolang Manok Chopsuey, Banana and Bottled Water 350ml	90	185.00	16,650.00
7	pax	Snacks PM - Banana Cake and Four Season	90	85.00	7,650.00
8	pax	Dinner- Rice, Letchon Kawali, Pink Salmon Sinigang, Kare-kareng Gulay, Fruit Salad	1	180.00	180.00
9	pax	Lodging/Accommodation, 1 single bed/room	1	1,500.00	1,500.00
<b>FEBRUARY 27, 2020</b>					
10	pax	Breakfast - Rice, Hotdog, Sunny Side-up Egg and Hot Choco and Hot Milk	1	150.00	150.00
11	lot	Hall Rental, 90 persons Capacity with Unli Coffee and Creamer	1	10,000.00	10,000.00
12	pax	Snacks AM - Pansit with Shanghai and Coke in Can	90	85.00	7,650.00
13	pax	Lunch - Rice, Sweet and Sour Fish, Nilagang Pork Ribs, Watermelon, and Bottled Water 350ml	90	185.00	16,650.00
14	pax	Snacks PM - Ube Ensaymada and Fit 'n Right	90	85.00	7,650.00
15	pax	Dinner-Rice, Sinigang na Bangus, Sweet and Soy Meatballs, Mushroom Ampalaya, & Buko Sal	1	180.00	180.00
16	pax	Lodging/Accommodation, 1 single bed/room	1	1,500.00	1,500.00
<b>PAGE 1 OF 2 SUBTOTAL</b>					<b>89,240.00</b>

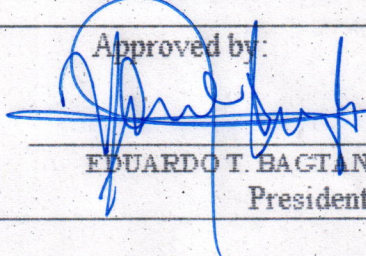
Purpose: **Seminar on Evaluating and Rating Employees Performance**

Requested by:

Approved by:

Signature :  
Printed Name :  
Designation :

  
**LORNA C. VALDEZ**  
Administrative Officer V

  
**EDUARDO T. BAGTANG, CPA, DEM**  
President

