Republic of the Philippines
Tabuk City, Kalinga

PURCHASE REQUEST

Entity Name: KALINGA STATE UNIVERSITY **Fund Cluster:** _____

Office/Section : DRRM/NSTP	PR No.: 2020-03-0193 Responsibility Center Code :	Date: MARCH 11, 2020

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		MARCH 20, 2020			
1	pax	Snacks AM - Beef Burger and Calamansi Juice	270	60.00	16,200.00
2	pax	Lunch - Rice, Beefsteak, Chopsuey (chicken),	270	180.00	48,600.00
		and Bottled Water 350ml			
3	pax	Snacks PM - Chicken Pansit and Calamansi Juice	270	60.00	16,200.00
4	pax	Diner - Rice, Tinolang Manok, Ginisang gulay	1		
		and Banana			
5	pax	Lodging/Accommodation, 1 single bed/room	1		1,800.00
		MARCH 21, 2020			
6	pax	Breakfast - Rice, Tapang Bangus, Scrambled Egg	1		
		and Coffee			
7	pax	Snacks AM - Sparkle 8oz, Spaghetti (beef)	270	60.00	16,200.00
8	pax	Lunch - Rice, Fried Boneless Bangus, Pinakbet	270	180.00	48,600.00
		with Tinapa, and Bottled Water 3502ml			
9	pax	Snacks PM - Gatorade 355ml, Puto pao	270	60.00	16,200.00
10	packs	Linen Board, 180gsm, A4	30	65.00	
11	pcs	Certificate Frame, A4	6	187.50	1,125.00
12	boxes	Ballpen, Ordinary, Black	22	65.00	1,430.00
13	pcs	Notebook, Spiral, 6" x 8"	250	10.50	2,625.00
14	pairs	Hand Glove, Leather	20	120.00	2,400.00
15	packs	Red Rice, 1kg/pack	20	126.30	2,526.00
16	boxes	Coffee, Brewed	20	180.00	3,600.00
17	pcs	Tarpaulin, 4' x 6'	2	900.00	1,800.00
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x			
					179,306.00

Purpose: A Continuing Program of Disaster Risk Reduction Management and National Service Training Program of Kalinga State University

	Requested by:	Approved by:
Signature :		
Printed Name :	LORNA C. VALDEZ	EDUARDO T. BAGTANG, CPA, DBM
Designation :	Administrative Officer V	President