



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
 Website: <https://ksu.edu.ph> Email: [procurementservice\\_bac@ksu.edu.ph](mailto:procurementservice_bac@ksu.edu.ph) Tel.No.: (074)627-5321

Title:	REQUEST FOR QUOTATION														
Name of Contract:	<b>Purchase of Medicines, Supplies and Equipment for Health Services</b>	RFP No.:	<b>RFQ_Goods_2020-03-012</b>												
Location of Contract:	<b>KSU Bulanao Campus, Tabuk City, Kalinga</b>	Date:	<b>March 13, 2020</b>												
End-User Unit:	<b>Health Services</b>	Fund Cluster:	<b>IGI CY 2019</b>												
Implementing Unit:	<b>Director's Office, Student and Placement Services</b>	ABC:	<b>Php 260,434.62</b>												
Period of Advertisement:	<b>March 14-18, 2020 @ 10:00 am</b>	Mode of Procurement:	<b>Shopping (Sec. 52.1.b)</b>												
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10am) of March 18, 2020</b> in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.														
Terms and Conditions:	1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective external service providers/ bidder together with the following Attachments:														
	A) Eligibility/Legal Documents: <ul style="list-style-type: none"> <li>a. <b>CY 2020 Mayor's/Business Permit</b></li> <li>b. <b>PhilGEPS Registration Number</b></li> <li>c. <b>Integrity Pledge for KSU Service Provider</b></li> <li>d. For the procurement of drugs and medicines, the supplier/s shall submit the following, as applicable:               <ul style="list-style-type: none"> <li>1. License to Operate from the Food and Drug Administration</li> <li>2. Certificate of Product Registration from the FDA</li> <li>3. If the Supplier is not the manufacturer, Certification from the Manufacturer the Supplier is an authorized distributor/dealer of the products/items</li> </ul> </li> </ul> <p style="margin-left: 20px;">For the procurement of Medical Supplies and Equipment, the supplier's business license and/or permit must be relevant to the items being procured</p> B) Financial Documents (duly signed every page): <ul style="list-style-type: none"> <li>a. <b>Bill of Quantities</b></li> <li>b. <b>For Equipment, attached clear Photo of Item/s being offered</b></li> </ul>														
	4. Evaluation of bids and award of contract shall be based on total lowest offer PER LOT. Prospective suppliers shall have options of submitting proposal for each and/or for all Lots. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening. The following are the Reference Lot, ABC, and Delivery Schedule:														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9d9d9;"> <th style="width: 40%;">Lot Reference</th> <th style="width: 20%;">ABC</th> <th style="width: 40%;">Delivery Sked</th> </tr> </thead> <tbody> <tr> <td>Lot 1: Drugs and Medicines</td> <td style="text-align: right;">151,821.42</td> <td style="text-align: center;">15 cd</td> </tr> <tr> <td>Lot 2: Medical Supplies</td> <td style="text-align: right;">37,613.20</td> <td style="text-align: center;">15 cd</td> </tr> <tr> <td>Lot 3: Medical Equipment</td> <td style="text-align: right;">71,000.00</td> <td style="text-align: center;">15 cd</td> </tr> </tbody> </table>	Lot Reference	ABC	Delivery Sked	Lot 1: Drugs and Medicines	151,821.42	15 cd	Lot 2: Medical Supplies	37,613.20	15 cd	Lot 3: Medical Equipment	71,000.00	15 cd		
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	5. Completion of the Delivery is required within Fifteen (15) calendar days upon receipt or confirmation of the Purchase Order. Since delayed delivery translates into delayed government service, a Liquidated Damages shall be imposed to erring suppliers. 6. The total price quoted is subject to withholding tax and payable check. 7. Bill of Quantities is attached as <b>Annex "A"</b> . 8. Integrity Pledge for KSU Service Provider is attached as <b>Annex "B"</b> 9. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 10. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance to Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders. 11. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. 12. After Delivery of Services, the Supplier shall be evaluated by the end-user unit as requirement for payment of billing.														
Prepared by/ Contact Person:	MR. RONALDO B. DALUPING BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga CP No. 0917-774-4185/ <a href="mailto:procurementservice_bac@ksu.edu.ph">procurementservice_bac@ksu.edu.ph</a>	 _____ Signature													
Approved by:	<b>EDNA P. YUMOL, CPA, PhD</b> BAC Chairman	 _____ Signature													