



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
 Website: <https://ksu.edu.ph> Email: [procurementservice\\_bac@ksu.edu.ph](mailto:procurementservice_bac@ksu.edu.ph) Tel. No.: (074)627-5321

Title	REQUEST FOR QUOTATION																						
Name of Contract	PURCHASE OF HIGH CAPACITY AND STANDARDS EPSON WF-869 INK SUPPLIES FOR BAO AUXILIARY USE	RFQ No.	RFQ_GOODS_2020-08-045																				
Location of Contract	MAIN CAMPUS, BULANA0, TABUK CITY, KALINGA	Date	AUGUST 19, 2020																				
End-User Unit	BAO AUXILIARY SERVICES	Fund Cluster	RAF AND BTI CY 2020																				
Implementing Unit	OFFICE OF THE IGP DIRECTOR	ABC	PHP 182,760.00																				
Period of Advertisement	AUGUST 20-24, 2020 @ 10:00 AM	Mode of Procurement	SHOPPING (Sec. 52.1.b)																				
Instructions to External Providers	Please quote your government price, taxes included, and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10 am) of August 24, 2020</b> , in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.																						
Terms and Conditions	<ol style="list-style-type: none"> <li>1. All entries must be typewritten or legibly written.</li> <li>2. Price validity shall be for 30 calendar days.</li> <li>3. The filled-out RFQ must be submitted by prospective external service provider/bidder together with the following Attachments:               <ol style="list-style-type: none"> <li>a) Eligibility/Technical Documents:                   <ol style="list-style-type: none"> <li>i. CY 2020 Mayor's/Business Permit</li> <li>ii. PhilGEPS Registration Number</li> <li>iii. Integrity Pledge for KSU Service Provider and AMO's valid Identification</li> </ol> </li> <li>b) Financial Documents (<i>duly signed every page</i>):                   <ol style="list-style-type: none"> <li>i. Schedule of Prices (per item)</li> </ol> </li> </ol> </li> <li>4. Evaluation of bids and award of contract shall be based on the lowest offer per LOT. Prospective suppliers shall have options for submitting a proposal for each lot and/or for all lots. Bids received more than the ABC for each lot shall be automatically rejected at bid opening.               <table border="1" style="width: 100%; margin: 10px 0; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">LOT NO.</th> <th style="width: 50%;">LOT IDENTIFICATION</th> <th style="width: 15%;">ABC</th> <th style="width: 15%;">DELIVERY PERIOD</th> <th style="width: 10%;">FUND SOURCE</th> </tr> </thead> <tbody> <tr> <td style="background-color: #fff2cc;">Lot A</td> <td style="background-color: #fff2cc;">High Capacity Ink Supplies for Epson WF-869</td> <td style="background-color: #fff2cc;">134,860.00</td> <td style="background-color: #fff2cc;">7</td> <td style="background-color: #fff2cc;">RAF CY 2020</td> </tr> <tr> <td style="background-color: #d9ead3;">Lot B</td> <td style="background-color: #d9ead3;">Standard Ink Supplies for Epson WF-869</td> <td style="background-color: #d9ead3;">47,900.00</td> <td style="background-color: #d9ead3;">7</td> <td style="background-color: #d9ead3;">BTI CY 2020</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Total Amount</b></td> <td><b>182,760.00</b></td> <td>7</td> <td></td> </tr> </tbody> </table> </li> <li>5. The total price quoted is subject to withholding tax and payable checks.</li> <li>6. The following are the Annexes:               <ol style="list-style-type: none"> <li>a) Annex A_Schedule of Prices</li> <li>b) Annex B_ KSU Service Provider Integrity Pledge and AMO's valid Identification</li> </ol> </li> <li>7. <b>Completion of the Delivery is required within Seven (7) calendar days upon receipt or confirmation of the Purchase Order.</b> Since delayed delivery translates into delayed government service, a Liquidated Damages shall be imposed on erring suppliers.</li> <li>8. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.</li> <li>9. Bidders should comply with the applicable provisions of Section 23.4.1.1 of 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184.</li> <li>10. The Kalinga State University reserves the right to reject any bids, declare a failure of bidding, or not award the contract at any time before contract award per Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.</li> <li>11. During the Contract Implementation, the winning bidder is expected to adhere to the Green Procurement Programs of the government, per EO No. 301 issued in 2004.</li> <li>12. <b>After the Delivery, the Supplier shall be evaluated and will conform to the end-user's evaluation rating results as a requirement for payment.</b></li> </ol>			LOT NO.	LOT IDENTIFICATION	ABC	DELIVERY PERIOD	FUND SOURCE	Lot A	High Capacity Ink Supplies for Epson WF-869	134,860.00	7	RAF CY 2020	Lot B	Standard Ink Supplies for Epson WF-869	47,900.00	7	BTI CY 2020	<b>Total Amount</b>		<b>182,760.00</b>	7	
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	<p><i>I hereby certify to comply with all the above Terms and Conditions.</i></p> <p>_____</p> <p style="text-align: center;"><i>Name of Company/Bidder</i> <span style="float: right;"><i>Signature Over Printed Name of Representative</i></span></p>																						
Prepared by/ Contact Person	<b>MR. RONALDO B. DALUPING</b> BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga CP No. 0917-774-4185/ <a href="mailto:procurementservice_bac@ksu.edu.ph">procurementservice_bac@ksu.edu.ph</a>	 _____ Signature																					
Approved by	<b>EDNA P. YUMOL, CPA, PhD</b> BAC Chairman	 _____ Signature																					