



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
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|                                    |  |   |                        |
|------------------------------------|--|---|------------------------|
| Title                              | REQUEST FOR QUOTATION  |   |                        |
| Name of Contract                   | PURCHASE OF MEDICAL SUPPLIES AND MATERIALS FOR HEALTH SERVICES   | RFQ No.   | RFQ_GOODS_2020-08-042  |
| Location of Contract               | MAIN CAMPUS, BULANA0, TABUK CITY, KALINGA  | Date  | AUGUST 12, 2020        |
| End-User Unit                      | HEALTH SERVICES  | Fund Cluster  | IGI CY 2020            |
| Implementing Unit                  | STUDENTS AFFAIRS AND SERVICES  | ABC   | PHP 245,255.00         |
| Period of Advertisement            | AUGUST 13-17, 2020 @ 10:00 AM  | Mode of Procurement                                 | SHOPPING (Sec. 52.1.b) |
| Instructions to External Providers | Please quote your government price, taxes included, and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10 am) of August 17, 2020</b> , in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.  |   |                        |
| Terms and Conditions               | <ol style="list-style-type: none"> <li>1. All entries must be typewritten or legibly written.</li> <li>2. Price validity shall be for 30 calendar days.</li> <li>3. The filled-out RFQ must be submitted by prospective external service provider/bidder together with the following Attachments:           <ol style="list-style-type: none"> <li>a) Eligibility/Technical Documents:               <ol style="list-style-type: none"> <li>i. CY 2020 Mayor's/Business Permit</li> <li>ii. PhilGEPS Registration Number</li> <li>iii. Integrity Pledge for KSU Service Provider and AMO's valid Identification</li> </ol> </li> <li>b) Financial Documents (<i>duly signed every page</i>):               <ol style="list-style-type: none"> <li>i. Schedule of Prices (per item)</li> </ol> </li> </ol> </li> <li>4. Evaluation of bids and award of contract shall be based on the <b>TOTAL LOWEST OFFER</b> for all the items. Prospective suppliers shall have <b>one option of submitting a proposal for all the items</b> indicated at the Annex "A"- Schedule of Prices. Bids received more than the ABC shall be automatically rejected at bid opening.</li> <li>5. The total price quoted is subject to withholding tax and payable checks.</li> <li>6. The following are the Annexes:           <ol style="list-style-type: none"> <li>a) Annex A_Schedule of Prices</li> <li>b) Annex B_ KSU Service Provider Integrity Pledge and AMO's valid Identification</li> </ol> </li> <li>7. <b>Completion of the Delivery is required within Fifteen (15) calendar days upon receipt or confirmation of the Purchase Order.</b> Since delayed delivery translates into delayed government service, a Liquidated Damages shall be imposed on erring suppliers.</li> <li>8. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.</li> <li>9. Bidders should comply with the applicable provisions of Section 23.4.1.1 of 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184.</li> <li>10. The Kalinga State University reserves the right to reject any bids, declare a failure of bidding, or not award the contract at any time before contract award per Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.</li> <li>11. During the Contract Implementation, <b>the winning bidder is expected to adhere to the Green Procurement Programs of the government</b>, per EO No. 301 issued in 2004.</li> <li>12. <b>After the Delivery, the Supplier shall be evaluated and will conform to the end-user's evaluation rating results as a requirement for payment.</b></li> </ol> <p style="text-align: center;"><i>I hereby certify to comply with all the above Terms and Conditions.</i></p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> <p style="margin: 0;">Name of Company/Bidder</p> </div> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> <p style="margin: 0;">Signature Over Printed Name of Representative</p> </div> </div> |   |                        |
| Prepared by/<br>Contact Person     | <b>MR. RONALDO B. DALUPING</b><br>BAC Secretariat, Procurement Management Office<br>KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga<br>CP No. 0917-774-4185/ <a href="mailto:procurementservice_bac@ksu.edu.ph">procurementservice_bac@ksu.edu.ph</a>   | <hr style="width: 80%; margin: 0 auto;"/> Signature |                        |
| Approved by                        | <b>EDNA P. YUMOL, CPA, PhD</b><br>BAC Chairman   | <hr style="width: 80%; margin: 0 auto;"/> Signature |                        |