



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-774-4185

Procuring Entity : **KALINGA STATE UNIVERSITY**
 Standard Form Title: **REQUEST FOR QUOTATION**
 Revised on :

RFQ No. : **RFQ_Goods_2018-11-50**
 Date : **November 5, 2018**
 Office/End-user : **BAO Auxiliary**

Company Name	:	
Business Address	:	
T.I.N.	:	
Name of Project	:	PURCHASE OF MULTI-CAB VEHICLE FOR BUSINESS AFFAIRS SERVICES
Location of Project	:	KALINGA STATE UNIVERSITY – BULANAO CAMPUS, TABUK CITY, KALINGA
Approved Budget for the Contract	:	Php 200,000.00
Period of Advertisement	:	NOVEMBER 6-9, 2018
Instructions to Bidders	:	<p>Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 o'clock of November 9, 2018 (Friday) in a sealed envelope to the Office of the Bids and Awards Committee (BAC) stated above or thru e-mail at procurementservice_bac@ksu.edu.ph and shall be opened on the same day at 10:01 o'clock.</p>
Terms and Conditions	:	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. As a government agency, KSU shall deal only with legitimate suppliers which issue BIR registered official receipts. 4. The filled-out RFQ must be submitted by prospective bidder together with the following Attachments (duly signed): 5. Financial Documents: <ol style="list-style-type: none"> a. Bill of Quantities, and b. Summary and Detailed Estimates. 6. Eligibility/Legal Documents: <ol style="list-style-type: none"> a. CY 2018 Mayor's/Business Permit, and b. PhilGEPS Registration Number. 7. Evaluation of item/s and Award of Purchase Order shall be made to the lowest calculated and responsive quotation which complies with the minimum description as stated below and the terms and conditions hereto stated. 8. The total price quoted is subject to withholding tax and payable check. 9. Delivery period is within 15 working days upon receipt of the Purchase Order (PO). Item/s shall be delivered at the Supply and Property Office, Admin Building, KSU Main Campus which will be subject to inspection, and the processing of payment shall commence only after acceptance by the end-user. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 10. The KSU reserves the right to post qualify any supplier and/or to accept or reject any or all submitted quotations and to impose additional terms and conditions, as it may deem proper. 11. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 12. The winning Supplier has the following responsibilities to perform: <ol style="list-style-type: none"> a. To deliver the items as per the detailed specifications, already registered and ready to use.



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	<p>b. To warrant that the goods, including packaging, conform to the specifications for the items and are fit for the purposes and are free from defects in workmanship and materials.</p> <p>c. To ensure that items to be delivered shall conform to the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004.</p> <p>d. Not charged KSU should any items delivered be found defective, and such condition is found to be attributable to the supplier.</p>
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AMADO P. IMPER, PhD
 BAC Chairman

ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<p>MULTI-CAB Type Vehicle, Pick-up Drop Side; 4x4; 660 cc; 12 valve; Manual; 5 speed; 4 stroke; 3 cylinder; Water cooled-direct fan; complete with registration; free transfer of ownership; with free accessories, with free service for at least 1 month.</p> <p>PICK-UP - a four-wheel compact truck with a low-sided open cargo hauler, and a passenger cab (regular/single or extended/crew cab type) accommodating two (2) to six (6) passengers on split and/or bench seats with two (2) of four (4) side doors. A pick-up truck is designed to carry both passengers and cargoes (<i>Item 8, Letter A-Motor Vehicle Classification by Body Type, Annex A-Typology of Government Motor Vehicles, of DBM Budget Circular No. 2017-1 dated April 26, 2017</i>).</p>	1	unit		
Grand-total Amount (Php):					
Amount in words:					

Brand and Model : _____

Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No./Email Address