



Annex A: Bill of Quantities

Title:		BILL OF QUANTITIES			
ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Supplies and Materials for TES Team					
1	Paper, Multicopy, Legal	100	ream		
2	Paper, Multicopy, A4	100	ream		
3	Paper, Multicopy, Short	100	ream		
4	Ink, EPSON, 664, Black	50	bottle		
5	Ink, EPSON, 003, Cyan	15	bottle		
6	Ink, EPSON, 003, Yellow	15	bottle		
7	Ink, EPSON, 003, Magenta	15	bottle		
8	Folder, Tagboard, Legal, 100pcs/pack	6	pack		
9	Folder, Green, Long, 100pcs/pack	6	pack		
10	Folder, Short, 100pcs/pack	2	pack		
11	Folder, A4, 100pcs/pack	2	pack		
12	Fastener, Non-Rust Metal, 70mm between prongs, 50 sets/box	30	box		
13	Correction Tape, 6m x 5mm	50	piece		
14	Pencil, #2	100	piece		
15	Marker, Permanent, Broad, Black	50	piece		
16	Record Book, 300pages	20	book		
17	Ballpen, Black, preferably Pilot	100	piece		
18	Sign Pen, Black, Gel Ink, 0.5mm needle tip	20	piece		
19	Sign Pen, Blue, Gel Ink, 0.5mm needle tip	20	piece		
20	Sign Pen, Green, Liquid/gel ink, 0.5mm needle Tip	20	piece		
21	Glue, All purpose, with Applicator, 200-400 grams	20	jar		
22	Prepaid Card, Smart @300	30	piece		
23	Prepaid Card, Globe @300	30	piece		
24	Prepaid Card, TM @ 300	10	piece		
25	Prepaid Card, Talk & Text @ 300	10	piece		
26	Cellphone, Display-6.5", Processor-2.2Ghz octacore, Camera-13MP, OS-Android 8.1, Connectivity -Wifi, GPS, Sim-Dual, Memory-64GB, 3-4GB RAM, Battery - Non-removable Li-Ion 4000mah, Fast Charging Battery 10W	2	unit		
27	Universal Plug Adapter	6	piece		
28	Stamp Pad, Felt pad	5	piece		
29	Stamp Pad, Ink, Purple	5	bottle		
30	External Hard Drive, 1TB	5	unit		
31	Mouse, Optical, USB Type	5	piece		
32	Battery Dry Cell, AA	10	piece		
33	Data File Box	100	piece		
34	File Tab, Divider, A4	50	set		
35	File Tab, Divider, Legal	50	set		
36	Envelope, Expanding, Legal	7	box		



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37	Envelope, Documentary, Legal Size, 500pcs/box	7	box		
38	Cutter, Retractable	5	piece		
39	Marker, Fluorescent, 3 colors/set	5	set		
40	Alcohol, Ethyl, 500 ml	50	bottle		
Total Amount in Figures:				Php	
Amount in words:					
Performance Security:	Not Applicable	Warranty:	1 Year for Equipment; 3 mos. for supplies		
Delivery Period:	7 CD	Price Validity:	30 cd		
Notation:	The Bill of Quantities (BOQ) contains the following parts: a. BOQ for each Part of the Contract. b. Summary of Bid Prices for all Parts of the Contract. c. Amount of offer for each item should not exceed Php 15,000.00 which is the ceiling amount for semi-expendable properties in consonance with DBM Circular Letter No. 2016-7.				
After having carefully read and accepted your General Conditions on the Supplies and Materials for TES Team , I/We hereby offer the price quotations on the items/s above:					
_____ Printed Name/ Signature			_____ E-mail Address		
_____ Company Name			_____ Contact No.		
_____ Company Address			_____ TIN		