



**Annex A: Bill of Quantities**

Title:		BILL OF QUANTITIES			
ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Supplies and Materials for ICU</b>					
1	Netbook, Processor-Intel Celeron N3060 1.6Ghz RAM-4GB DDR3, Harddisk-32GB, Display-11.6"-14", OS-Windows 10 Battery Life-9hrs, Graphic-Intel HD Graphic	5	unit		
2	Microsoft Office 2019	5	piece		
3	Windows 10 Pro, 32 and 64 bit	5	piece		
4	Paper Shredder, heavy duty	1	unit		
5	Paper Trimmer/Cutting Machine	1	unit		
6	Binding and Punching Machine	1	unit		
7	Calculator, 12 digits, solar cell battery	3	unit		
8	Dating and Stamping Machine	2	piece		
9	Flash Drive, 16GB	5	piece		
10	Puncher, Heavy Duty, with two hole guide	5	unit		
11	Envelope, Expanding, Legal	1	box		
12	Envelope, Documentary, Legal	1	box		
13	Marker, Fluorescent, 3 colors/set	5	set		
14	Clip Backfold, 50mm	2	box		
15	Clip Backfold, 19mm	100	box		
16	Pencil sharpener, Table Mountable type with metal clamp	3	unit		
17	Toilet Tissue Paper, 2 ply	10	pack		
18	Scissors, symmetrical, blade length: 65mm	3	pair		
19	Index tab	5	box		
20	Sign Pen, Black, Liquid/Gel ink, 0.5mm needle tip	20	piece		
21	Sign Pen, Blue, Liquid/Gel ink, 0.5mm needle tip	20	piece		
22	Sign Pen, Green, Liquid/Gel ink, 0.5mm needle tip	20	piece		
23	Staple Wire, Heavy Duty, 23/13	20	box		
24	Staple Wire, Standard	20	box		
25	Stapler, Binder Type	3	unit		
26	Paper, Multicopy, Legal	60	ream		
27	Paper, Multicopy, A4	60	ream		
28	Paper, Multicopy, Short	60	ream		
29	Notepad, size 2" x 3"	100	pad		
30	Notepad, size 3" x 3"	100	pad		
31	Notepad, size 4" x 3"	100	pad		
32	Stick on Arrow (Sign here Tab)	100	pad		
33	Ink, EPSON, 003, Black	30	bottle		
34	Ink, EPSON, 003, Cyan	18	bottle		



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**PROCUREMENT MANAGEMENT OFFICE**  
**BIDS AND AWARDS COMMITTEE**  
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35	Ink, EPSON, 003, Yellow	18	bottle		
36	Ink, EPSON, 003, Magenta	18	bottle		
37	Camera, AF Modes-Continuous AF, Servo AF, Digital Zoom-4x, 20 megapixels, Focal Length (35mm) - 24 - 1080 (45x), image resolution 3:3 5152 x 3864 (L) 3684x, memory cad type-SD, SDHC, SDXC processor type DIGIC4=, sensor size 1/2.3"	1	unit		
38	Printer, L5190	6	unit		
39	UPS APC, 650 AV	6	unit		
<b>Total Amount in Figures:</b>				<b>Php</b>	
<b>Amount in words:</b>					
Performance Security:	<b>Not Applicable</b>	Warranty:	<b>1 Year for Equipment; 3 mos. for supplies</b>		
Delivery Period:	<b>7 CD</b>	Price Validity:	<b>30 cd</b>		
Notation:	The Bill of Quantities (BOQ) contains the following parts: a. BOQ for each Part of the Contract. b. Summary of Bid Prices for all Parts of the Contract. c. Amount of offer for each item should not exceed Php 15,000.00 which is the ceiling amount for semi-expendable properties in consonance with DBM Circular Letter No. 2016-7.				
After having carefully read and accepted your General Conditions on the <b>Supplies and Materials for ICU</b> , I/We hereby offer the price quotations on the items/s above:					
_____ Printed Name/ Signature			_____ E-mail Address		
_____ Company Name			_____ Contact No.		
_____ Company Address			_____ TIN		