



Republic of the Philippines
KALINGA STATE UNIVERSITY
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Tel. No.: (074)-627-5321

Annex A: Bill of Quantities

Title: BILL OF QUANTITIES					
ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Additional Office Supplies and Materials for ICU					
1	ANTI-VIRUS, 3-5 users/device, 2018 or 2019 version, 2 years protection	1	piece		
2	Ballpen, Black, Preferably Pilot, 12pcs/box	30	box		
3	Cabinet, Steel filing, 4D, Vertical	5	unit		
4	Electric fan, Stand type, 16", metal blade	5	unit		
5	Envelope, Expanding, Kraftboard, Legal, 500pcs/box	2	box		
6	Folder, tagboard, A4, 100pcs/pack	10	pack		
7	Folder, tagboard, Legal, 100pcs/pack	25	pack		
8	INK CART, EPSON T6641, Black	100	bottle		
9	INK CART, EPSON T6642, Cyan	50	bottle		
10	INK CART, EPSON T6643, Magenta	50	bottle		
11	INK CART, EPSON T6644, Yellow	50	bottle		
12	Marker, Permanent, Bullet, Black, 12pcs/box	5	box		
13	Marker, Whiteboard, Bullet, Black, 12pcs/box	25	box		
14	MICROSOFT OFFICE 2019 Professional Plus, Complete Account and Installer Package	1	unit		
15	Organizing Tray, 3-layer, metal	5	piece		
16	Paper, Multicopy, short	20	ream		
17	Paper Shredder, heavy duty	1	unit		
18	Printer, Continuous Ink (for Guidance Office)	1	unit		
19	Sign pen, Black, Liquid gel/ink 0.5mm needle tip, 12pcs/box	5	box		
20	SENIOR EXECUTIVE CHAIR, high back with tilting and reclining backrest, gas lifts swivel base and leather finish, color: black	7	unit		
21	INK HIGH YIELD CARTRIDGE, HP955XL, Black	2	cart		
22	INK HIGH YIELD CARTRIDGE, HP955XL, Cyan	2	cart		
23	INK HIGH YIELD CARTRIDGE, HP955XL, Magenta	2	cart		
24	INK HIGH YIELD CARTRIDGE, HP955XL, Yellow	2	cart		
25	Powered Portable Sound System with Free 2 Wireless Handheld Microphones	2	unit		
Total Amount in Figures:				Php	
Amount in words:					
Performance Security:	Not Applicable	Warranty:	3 mos. for supplies		
Delivery Period:	7 CD	Price Validity:	30 cd		
Notation:	The Bill of Quantities (BOQ) contains the following parts: a. BOQ for each Part of the Contract. b. Summary of Bid Prices for all Parts of the Contract. c. Amount of offer for each item should not exceed Php 15,000.00 which is the ceiling amount for semi-expendable properties in consonance with DBM Circular Letter No. 2016-7.				
After having carefully read and accepted your General Conditions on the Additional Office Supplies and Materials for ICU , I/We hereby offer the price quotations on the items/s above:					
_____ Printed Name/ Signature			_____ E-mail Address		
_____ Company Name			_____ Contact No.		
_____ Company Address			_____ TIN		