



Annex "C": Technical Specifications with Terms of Reference of the Project

Technical Specifications

Item	Specification	Statement of Compliance	
		Comply	Not Comply
	Negotiated Procurement for Purchase of Service Utility Vehicle		
	PASSENGER VAN , with engine displacement not exceeding 2200cc for gasoline, or 3000cc for diesel. A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo.		
	<i>(See Terms of Reference on the next pages for detailed Specifications of the Unit)</i>		

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature Over Printed Name
of Representative

Date



TERMS OF REFERENCE

I. RATIONALE

It is the government's thrust to provide safety and ease of travel of personnel and visitors for activities related to education and other official functions. In line with this thrust, the Kalinga State University (KSU) deemed it necessary to acquire additional vehicle to support its operations.

II. SCOPE OF WORK

Provision and delivery of one (1) unit brand new Service Utility Vehicle with the following descriptions:

PARTICULARS	DESCRIPTION
Description	PASSENGER VAN, a large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo.
Purpose	For transport of personnel/visitors, for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions.
Engine Displacement	From 2700 to 3000cc
Fuel System	Manufacturer's standard
Fuel Type	Preferably Diesel
Seating Capacity	Ten (10) to fifteen (15) passengers including the driver
Engine and Type	Intercooler Diesel Engine/ Passenger Van
Torque	280N-m/1,400 – 3,000 rpm or higher
Transmission Type	5-speed Manual or Automatic
Brakes	Front: Disc Rear: Drum
Steering System	Power Assisted
Tires and Wheels	Manufacturer's Standards
Fuel Tank Capacity	60-80 liters
Seat Type	Reclining and Standards Passengers Seats with Headrest all rows
Air-conditioning System	Manufacturer's Standards
SRS Airbag	Driver + Front Passenger (Front Dual Airbags)
Vehicle Security System	Alarm with keyless entry
Power Window	With
Power Lock	With
Radio/Audio System	AM/FM Radio, CD player, MP3. SD card and USB Port ready, and Bluetooth connection
Speakers	At least 4 speakers
Registration	With 3-year Free LTO registration (red plate)
Warranty	3 years or 100,000km, whichever comes first
Service Center	Location within nearby areas like Cagayan, Isabela, Baguio City
Spare Parts	Shall guarantee the availability of parts for the specific vehicle model for at least 7 years from the time of production of the particular model ceases



PARTICULARS	DESCRIPTION
Additional Free Items	Early Warning Device, Rubber or Carpet floor matting, Tint, Tool Kit, 1 set cover, spare tire, car cover
Miscellaneous	<ul style="list-style-type: none"> ✓ Customized wrap design of KSU logo ✓ Availability of spare parts all over Luzon ✓ The Unit must be at least ten (10) years in the Philippine Market
Additional Safety Features	<ul style="list-style-type: none"> ✓ Adjustable Steering Column, Seatbelt Reminders, 3-point ELR Seatbelts, Safety Lock, Central Control Lock, Reverse Sensor, LED 3rd Brake Light, Rear Under Mirror
Other Features	<ul style="list-style-type: none"> ✓ High Roof, Interior Lights Off Delay, 12V outlet
Price inclusive	<ul style="list-style-type: none"> ✓ Value Added tax ✓ 3-year LTO registration
Delivery period	Maximum of 1-month upon receipt of Purchase Order

III. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is **One Million, Five Hundred Thousand Philippine Pesos (Php1,500,000.00)**, inclusive of LTO Registration and government taxes and charges.

IV. QUALIFICATION OF THE SUPPLIER

In order to qualify to participate, the supplier must:

1. Be an authorized franchise dealer of the vehicle being sold. Proof of such authorization shall be submitted to KSU as part of eligibility-required document.
2. Have at least three (3) completed government or private contracts in the last five (5) years.
3. Dealer must have service centers in nearby areas (Cagayan, Isabela, Baguio City).
4. The Dealer must be at least ten (10) years in the business as authorized dealer of brand new vehicles.

V. RESPONSIBILITY OF THE SUPPLIER

1. Delivery of the vehicle shall be made within thirty (30) calendar days from receipt of the Purchase Order.
2. When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the KSU liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed vehicle (goods) scheduled for delivery for every day of delay until the vehicle (such goods) are finally delivered and accepted by KSU. Such amount shall be deducted from any money due or which may become due to the supplier, or collected from any securities or warranties posted by the supplier, whichever is convenient to KSU.

In no case shall the total sum of liquidated damages exceed ten percent (10%) of the total contract price, in which event the KSU shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid; and

3. The supplier shall facilitate the payment of registration of the purchased vehicle with the Land Transportation Office (LTO) in the name of KSU. He shall ensure the extension of validity of conduction sticker in case of delay in the release of LTO registration documents/plate to enable KSU to use the vehicle (ensure security plate).



4. The Supplier is required to provide all of the following services:
 - a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
 - b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;
 - c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
 - d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
 - e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
5. The Supplier shall submit the Performance Security and Warranty Security in an amount equal to a percentage of the contract and as required by RA 9184.

VI. RESPONSIBILITY OF KSU

1. The KSU shall require the bidder to submit their bid in a sealed envelope.
2. The KSU shall conduct post-qualification of the bidder who submitted the LCB in order to determine whether the bidder concerned complies with the requirements of KSU;
3. The KSU shall issue the Notice of Award and the Notice to Proceed/Purchase Order;
4. The KSU shall return the Securities to the bidder in the period allowed by procurement law.

VII. TERMS OF PAYMENT

The KSU shall pay the winning bidder in full the amount of contract upon delivery of the vehicle and submission of the Inspection and Acceptance Report issued by KSU, and subject to government accounting and auditing regulations plus tax withheld at source.