



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

National Highway, Purok 6, Bulanao Centro, Tabuk City, Kalinga 3800

Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-822-6145

INVITATION TO BID FOR PURCHASE AND DELIVERY OF COMMONLY-USED SUPPLIES AND MATERIALS

1. The **Kalinga State University (KSU)**, through the **Regular Agency Fund (RAF) CY 2019** intends to apply the sum of **Four Million, Seventy-One Thousand, One Hundred Seventy-Three Philippine Pesos and Fifteen Centavos (Php 2,071,173.15)** being the Approved Budget for the Contract (ABC) of the five (5) Lots to payments under the contract for Purchase and Delivery of Commonly-Used Supplies and Materials/IB_Goods_2019-04-047, as follows:

| Lot No. | Name of Lot | ABC | Delivery Schedule |
|---------------------|--|---------------------|--|
| 1 | COMMON-USE SUPPLIES AND DEVICES | 2,014,272.28 | Quarterly Basis (Seven Calendar Days upon receipt of Purchase Order) preferably on every 1 st Week of June, August, and October 2019, to be delivered at KSU Supply and Property Office, Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga |
| 2 | CONSUMABLES | 885,619.00 | |
| 3 | IT PARTS, PERIPHERALS AND ACCESSORIES | 497,534.42 | |
| 4 | COMMON-USE JANITORIAL SUPPLIES AND MATERIALS | 328,988.75 | |
| 5 | HARDWARE AND AGRICULTURAL SUPPLIES AND MATERIALS | 344,758.70 | |
| Total Amount | | 2,071,173.15 | |

Bidders shall have the option of submitting a proposal on any lot or all lots. If the Bidder opts to bid for more than one lot, only one set of eligibility requirements shall be submitted. Evaluation and award of contract will be undertaken per item basis; however, for bidder that bids to more than one lot and determined to have the Lowest Calculated Responsive Bid per lot shall be awarded with only one contract. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The **Kalinga State University** now invites bids for **Purchase and Delivery of Commonly-Used Supplies and Materials**. Delivery of the Goods, which shall be on a quarterly basis, is required **within Seven (7) calendar days upon receipt of the Purchase Order in accordance with the Delivery Schedule under Section VI. Schedule of Requirements**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **Kalinga State University** and inspect the Bidding Documents at the address given below **during office hours from 8 am to 5 pm**.



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5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 2, 2019 (Thursday) until 10:00 AM of May 22, 2019 (Wednesday)** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the total amount not exceeding (Five Thousand Philippine Pesos (Php5,000.00) for all lots.* The following is the Cost of Bidding Documents:

| Lot No. | Name of Lot | Amount of Bid Document |
|---------|--|------------------------|
| 1 | COMMON-USE SUPPLIES AND DEVICES | 2,500.00 |
| 2 | CONSUMABLES | 900.00 |
| 3 | IT PARTS, PERIPHERALS AND ACCESSORIES | 600.00 |
| 4 | COMMON-USE JANITORIAL SUPPLIES AND MATERIALS | 500.00 |
| 5 | HARDWARE AND AGRICULTURAL SUPPLIES AND MATERIALS | 500.00 |
| | Total Amount | 5,000.00 |

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity at <https://ksu.edu.ph/good-governance/invitebid>, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Kalinga State University** will hold a Pre-Bid Conference on **May 10, 2019 (Friday), 10:00 AM** at **Conference Hall, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **10:00 AM on May 22, 2019 (Wednesday)**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **10:01 AM on May 22, 2019 (Wednesday)** at the **Conference Hall, Administration Building, KSU-Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. Bidders should comply with the applicable provisions of Section 23.4.1.1 of the 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184.
9. The **Kalinga State University** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Mr. Ronaldo B. Daluping

BAC Secretariat, Kalinga State University - Main Campus
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800
 +63917-774-4185 /procurementservice_bac@ksu.edu.ph
<https://ksu.edu.ph/>

(Sgd) Edna P. Yumol, CPA, PhD

BAC Chairperson

Date issued: May 2, 2019