

Republic of the Philippines
KALINGA STATE UNIVERSITY
 Tabuk City, Kalinga
PURCHASE ORDER

Supplier: **EMELIA'S KITCHENETTE** P.O. No. 2019-04-0142
 Address: **TABUK CITY, KALINGA** Date: **April 8, 2019**
 TIN: **020-000-106-0000 Non-Vat** Mode of Procurement: **Small Value**
 Requisitioning Unit/Department: **COED EXTENSION**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **KSU Supply Office, Bulanao Campus, Tabuk City** Delivery Term: **FOB DESTINATION**
 Date of Delivery: **15 calendar days after the receipt of PO by the supplier** Payment Term:

Stack/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		APRIL 15, 2019			
1	pax	Snacks AM - Coke Solo and Burger	100	45.00	4,500.00
2	pax	Lunch - Rice, Chicken Adobo, chopsuey and bottled water	100	100.00	10,000.00
3	pax	Snacks PM - C2 and Pansit	100	60.00	6,000.00
		April 16, 2019			
4	pax	Snacks AM - Coke Solo and Spaghetti	100	60.00	6,000.00
5	pax	Lunch -Rice, Fried boneless bangus, Pinakbet and Bottled water 350ml	100	100.00	10,000.00
6	pax	Snacks PM - Sparkle Solo and Puto Pao	100	35.00	3,500.00
		APRIL 17, 2019			
7	pax	Snacks AM - Coke Solo and Pansit	100	60.00	6,000.00
8	pax	Lunch - Rice, Beefsteak, Chopsuey and Bottled Water 350ml	100	100.00	10,000.00
9	pax	Snacks PM - Chicken Sandwich and Calamansi Juice	100	45.00	4,500.00
		XX			
GRAND-TOTAL					60,500.00

(Total Amount in Words) **SIXTY THOUSAND FIVE HUNDRED PESOS**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
 Signature over Printed Name of Supplier: *[Signature]*
 Date: **4-12-19**
 Very truly yours,
[Signature]
EDUARDO T. BAGTANG, CPA, DBM
 President

Requisitioning Office/Dep't: _____ Fund Cluster: **01-KAD** ORS/BURS No.: _____
 Funds Available: _____ Date of the ORS/BURS: _____

[Signature]
LORNA C. VALDEZ
 Admin Officer / Head of the Procurement Services
[Signature]
ARNOLD A. TANING, CPA, MBA
 Accountant III
 Amount: _____