

Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
 Tabuk City, Kalinga  
**PURCHASE ORDER**

Supplier : BLESBETH CAPS & GOWNS P.O. No. : 2018-06-0439  
 Address : TUGUEGARAO CITY, CAGAYAN Date : May 25, 2018  
 TIN : \_\_\_\_\_ Mode of Procurement : \_\_\_\_\_  
 Requisitioning Unit/Department: BAO-AUXILIARY  
 Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : KSU-Supply Office, Bulanao Campus Delivery Term : \_\_\_\_\_  
 Date of Delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	set	Toga, Red	24	300.00	7,200.00
	set	Toga, Green	97	300.00	29,100.00
	set	Toga, Yellow	120	300.00	36,000.00
	set	Toga, White	16	300.00	4,800.00
	set	Toga, Maroon	3	300.00	900.00
		x-x-x-x-x-x-x-x-x-x-x			
<b>GRAND TOTAL</b>					<b>78,000.00</b>

(Total Amount in Words) Seventy-Eight Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
 Signature over Printed Name of Supplier: EDUARDO T. RAGTANG, CPA, DEM  
 Date: 05/28/18 President

Requisitioning Office/Dep't: \_\_\_\_\_ Fund Cluster: 06-BTY ORS/BURS No.: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_ Date of the ORS/BURS: \_\_\_\_\_  
 LORNA C. VALDEZ, Administrative Officer V ARNOLD A. TANDING, CPA, MBA, Accountant III Amount: \_\_\_\_\_