Appendix 60

Republic of the Philippines
Tabuk City, Kalinga

PURCHASE REQUEST

Entity Name: **KALINGA STATE UNIVERSITY** **Fund Cluster:** _____

Office/Section :	PR No.: 2018-08-07450	Date: 16-Aug-18
BAO AUXILIARY	Responsibility Center Code :	

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs	HITI Card Printer Ribbon, CS2 Series (400 Prints)	10		
2	pcs	Gestetner, Copy Printer Ink, DX2430, 500ml	10		
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x			

Purpose: For BAO Auxiliary Office

Requested by:

Signature :
Printed Name LORNA C VALDEZ
Designation : Admin Officer V/Supply Officer

Approved by:

EDUARDO T. BAGTANG, CPA, DBM
President