Appendix 60

Republic of the Philippines
Tabuk City, Kalinga

PURCHASE REQUEST

Entity Name: **KALINGA STATE UNIVERSITY** **Fund Cluster:** _____

Office/Section : LANDSLIDE	PR No.: 2018-12-1174 Responsibility Center Code :	Date: December 12, 2018

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	books	Reprinting of Landslide Guide-book, 100 pages inside of which 23 pages are colored and 4 pages cover page of which only the front cover is colored, materials is matt board. Size 8.5" x 11" x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	500		

Purpose: For CEIT Landslide Extension Program

Requested by:

Signature : _____
Printed Name LORNA C. VALDEZ
Designation : Admin Officer V/Supply Officer

Approved by:

EDUARDO T. BAGTANG, CPA, DBM
President