

Republic of the Philippines
Tabuk City, Kalinga
PURCHASE REQUEST

Entity Name: **KALINGA STATE UNIVERSITY**

Fund Cluster: _____

Office/Section : CAF-TESDA		PR No.: 2019-08-0680	Date: AUGUST 15, 201		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs	Catheter for Artificial Insemination (Pigs)	25		
2	pcs	Semen Bottled (40ml) for pigs	25		
3	box	Plastic Surgical Gloves, Large	1		
4	box	Surgical Mask	1		
5	bottles	Alcohol, 70% Solution, 500ml/bottle	6		
6	rolls	Tissue paper, 2 ply	24		
7	pcs	Bathsoap, B/s	5		
8	pcs	Laboratory Gown, White	10		
9	pcs	T-shirt, Small, V-neck, Gray, with print	30		
10	pcs	T-shirt, Medium, V-neck, Gray, with print	50		
11	pcs	T-shirt, Large, V-neck, Gray, with print	70		
12	Unit	Laptop, (Lenovo Yoga 520-141KB, Windows 10 home SL, Intel Core i3, 4GB DDR4 2400Mhz, 1TB HDD, 2GB Intel HD Graphics, Novo Recovery, Battery Optimizer	1		
13	units	Printer, EPSON L565	2		
14	drum	Toner (Gesetner, MP 2014D)	1		
15	drum	Toner (Gesetner, MP 2001L)	1		
16	reams	Bond Paper (8 1/2" x 11", 20/70gsm)	5		
17	reams	Bond Paper (8 1/4" x 11 3/4", 20/70gsm)	5		
18	reams	Bond Paper (8 1/2" x 13", 20/70gsm)	10		
19	unit	Water Dispenser, Hot and Cold w/ built-in Cabinet	1		
20	unit	Fingerprint / Biometric Machine X-X-X-X-X-X-X-X-X-X-X	1		

Purpose: For KSU TESDA Training and Assessment Center

Requested by:

Signature : _____
Printed Name : **LORNA C. VALDEZ**
Designation : **Administrative Officer V**

Approved by:

Signature : _____
EDUARDO T. BAGTANG, CPA, DBM
President