



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

National Highway, Purok 6, Bulanao, Tabuk City, Kalinga

Website: <http://ksu.edu.ph>

Email: ksuemail@ksu.edu.ph

Contact No.: 0917-822-6145

REQUEST FOR QUOTATION

Date : **March 22, 2017**

RFQ No.: **KSUSVP2017-03-22A**

Company Name _____

Address _____

Sir/Madam:

Please quote your government price, taxes included, FOB, Kalinga State University stating the earliest possible time for the delivery of the items(s) listed below, subject to the Conditions and Instructions on the next page, as per specification indicated and furnishing descriptive brochure, catalogues, and/or literature if available.

Name of Contract : **Construction of Colayo Daycare Center Building**

Location of Contract: **Colayo, Pasil, Kalinga, Philippines**

Approved Budget for the Contract: **PhP 464,430.75**

| ITEM NO. | ITEM AND DESCRIPTION | QUANTITY | UNIT |
|----------|------------------------|----------|-------|
| I | CARPENTRY WORKS | | |
| | a. Wall Partition | 107.27 | sq.m. |
| | b. Ceiling | 162.30 | sq.m. |
| | c. Doors | 2.00 | sets |
| | d. Windows | 5.00 | sets |
| | e. Railings | 72.00 | ln.m. |
| II | CONCRETING | 2.22 | cu.m. |
| III | TRANSHIPMENT | 1.00 | lot |

Please submit the duly signed Price Quotation Form (*Annex "A"*) in a sealed envelope or thru e-mail at ksu_bac@yahoo.com not later than March 27, 2017 at 10:00 AM.


AMADO P. IMPER, PhD
BAC Chairman



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CONDITIONS AND INSTRUCTIONS TO SUPPLIERS:

1. Please indicate the following information in your bid:
 - a) **Business Name, Address, Contact Numbers;**
 - b) **Supplier's offer (technical specifications/brand) per item;**
 - c) **unit & total price;**
 - d) **Name of bidder's authorized representative; and**
 - e) **Signature & date.**
2. Bids/quotations may be submitted thru email or directly to the BAC Secretariat Office **on or before** the deadline of submission of bids.
3. Suppliers are required to submit, during the submission of offers, the following documentary requirements:
 - a) **Mayor's/Business Permit;**
 - b) **PhilGEPS Registration Certificate;**
 - c) **PCAB License (Size Range Small B, License Category C & D);**
 - c) **Income/Business Tax Return; and**
 - d) **Omnibus Sworn Statement (GPPB format)**
4. Bids of non-PhilGEPS registered suppliers shall **not** be evaluated. "Suppliers are **MANDATED** to register with PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.
5. Bids should be valid for **45 days** counted from the deadline of submission.
6. Contract Duration: _____ **calendar days upon the receipt of the Job Order/NTP.**
7. The total price quoted above is subject to withholding tax and payable check.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.
9. Award of Contract/ Purchase Order shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in this RFQ.
10. The KSU reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.
11. Price Quotation Form is attached as **Annex "A"** .
12. Terms of Reference is attached as **Annex "B"**.