



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
National Highway, Purok 6, Bulanao Centro, Tabuk City, Kalinga 3800
Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-822-6145

Procuring Entity : **KALINGA STATE UNIVERSITY** RFQ No. : **RFQ_GOODS_2018_10_42**
Standard Form Title : **REQUEST FOR QUOTATION** Date : **OCTOBER 9, 2018**
Revised on : Office/End-user : **BAO Auxiliary**

Company Name	:	
Business Address	:	
T.I.N.	:	
Name of Project	:	PURCHASE OF NSTP UNIFORM FOR NEW AND TRANSFEREE STUDENTS
Location of Project	:	KSU MAIN CAMPUS, BULANAO, TABUK CITY, KALINGA
Approved Budget for the Contract	:	Php420,000.00
Period of Advertisement	:	OCTOBER 10-15, 2018

Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative **not later than 10:00 o'clock of October 15, 2018 in a sealed envelope** to the Office of the Bids and Awards Committee (BAC) stated above **or thru e-mail at procurementservice_bac@ksu.edu.ph** and shall be opened on the same day at 10:01 o'clock.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Price validity shall be for a period of 30 calendar days.
3. The following required documents shall be attached upon submission of this RFQ:
 - a) CY 2018 Mayor's/Business Permit, and
 - b) PhilGEPS Registration Number.
4. Design of the T-Shirt is attached as Annex "A".
5. The total price quoted is subject to withholding tax and payable check.
6. Delivery period within 12 working days upon receipt of the Purchase Order (PO). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
7. Evaluation of items and One-time Award of Purchase Order shall be made to the total lowest quotation (one lot basis), which complies with the minimum description as stated below and the terms and conditions hereto stated.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.
9. The KSU reserves the right to accept or reject any or all quotations and to impose additional terms and conditions, as it may deem proper.
10. The winning Supplier has the following responsibilities to perform:
 - a) To deliver the items as per the detail specifications.
 - b) To warrant that the goods, including packaging, conform to the specifications for the items and are fit for the purposes and are free from defects in workmanship and materials.
 - c) To ensure that items to be delivered shall conform to the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004.
 - d) Not charged KSU should any items delivered be found defective, and such condition is found to be attributable to the supplier.

AMADO P. IMPER, PhD
BAC Chairman



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ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	T-SHIRT, ROUND NECK, GREEN with KSU Logo on the Left Side, Printed with NSTP on the lower part of the KSU Logo, Printed with "Kalinga State University" and " www.ksu.edu.ph " and "National Service Training Program" at the back, SMALL size	1,725	pcs		
2	T-SHIRT, ROUND NECK, GREEN with KSU Logo on the Left Side, Printed with NSTP on the lower part of the KSU Logo, Printed with "Kalinga State University" and " www.ksu.edu.ph " and "National Service Training Program" at the back, MEDIUM size	1,000	pcs		
3	T-SHIRT, ROUND NECK, GREEN with KSU Logo on the Left Side, Printed with NSTP on the lower part of the KSU Logo, Printed with "Kalinga State University" and " www.ksu.edu.ph " and "National Service Training Program" at the back, LARGE size	250	pcs		
4	T-SHIRT, ROUND NECK, GREEN with KSU Logo on the Left Side, Printed with NSTP on the lower part of the KSU Logo, Printed with "Kalinga State University" and " www.ksu.edu.ph " and "National Service Training Program" at the back, EXTRA Large size	25	pcs		
	x-x-x-x-x-x-x-x-x-x				
Grand-total Amount (Php):					
Amount in words:					

Brand and Model : _____ Performance Security : N/A
 Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item(s) at prices noted above.

_____ Printed Name/Signature/Date

_____ Tel. No./Cellphone No./Email Address