



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-774-4185

Procuring Entity : **KALINGA STATE UNIVERSITY**
 Standard Form Title: **REQUEST FOR QUOTATION**
 End-User Unit : **COLLEGE OF CRIMINAL JUSTICE EDUCATION**

RFQ No. : **RFQ_CivilWorks_2018-11-55**
 Date : **November 22, 2018**
 Implementing Unit : **Infrastructure Unit**

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|----------------------------------|---|-----------|-----------------------------|----|---------------------|-----|-------------------------------------|------|--|-----------|-------------------------------------|----|----------------------------------|-----|-------------------------------|------|---|-----|--------------------------|
| Name of Project | : PURCHASE, DELIVERY AND INSTALLATION OF FURNITURE AND FIXTURES FOR CCJE OFFICE | | | | | | | | | | | | | | | | | | |
| Location of Project | : KALINGA STATE UNIVERSITY – BULANA O CAMPUS, TABUK CITY, KALINGA | | | | | | | | | | | | | | | | | | |
| Approved Budget for the Contract | : Php 300,000.00 | | | | | | | | | | | | | | | | | | |
| Period of Advertisement | : NOVEMBER 23-26, 2018 | | | | | | | | | | | | | | | | | | |
| Instructions to Bidders | : Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of November 26, 2018 in a sealed envelope to the Office of the Bids and Awards Committee (BAC) stated above or thru e-mail at procurementservice_bac@ksu.edu.ph and shall be opened on the same day at 10:01 am. | | | | | | | | | | | | | | | | | | |
| Terms and Conditions | : <ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective bidder together with the following Attachments (duly signed): <table border="0" style="width: 100%;"> <tr> <td style="width: 20px;">A.</td> <td>Financial Documents:</td> </tr> <tr> <td style="padding-left: 20px;">i.</td> <td>Bill of Quantities,</td> </tr> <tr> <td style="padding-left: 20px;">ii.</td> <td>Summary and Detailed Estimates, and</td> </tr> <tr> <td style="padding-left: 20px;">iii.</td> <td>Colored Pictures and/with Specifications of each item.</td> </tr> <tr> <td style="padding-left: 20px;">B.</td> <td>Eligibility/Legal Documents:</td> </tr> <tr> <td style="padding-left: 40px;">i.</td> <td>CY 2018 Mayor's/Business Permit,</td> </tr> <tr> <td style="padding-left: 40px;">ii.</td> <td>PhilGEPS Registration Number,</td> </tr> <tr> <td style="padding-left: 40px;">iii.</td> <td>ISO 9001 Certification of the Supplier and/or the products being sold (certified copy), &</td> </tr> <tr> <td style="padding-left: 40px;">iv.</td> <td>Omnibus Sworn Statement.</td> </tr> </table> 4. Drawing/Plan is attached as Annex "A" or could be secured at BAC Office. 5. The total price quoted is subject to withholding tax and payable check. 6. Performance Security shall be posted by winning bidder prior to signing of contract, and Warranty Security before final payment in accordance with Section 39 of IRR-RA 9184. 7. Contract Duration is required within Seven (7) calendar days. 8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 9. The KSU reserves the right to accept or reject any or all quotations and to impose additional terms and conditions, as it may deem proper. 10. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. | A. | Financial Documents: | i. | Bill of Quantities, | ii. | Summary and Detailed Estimates, and | iii. | Colored Pictures and/with Specifications of each item. | B. | Eligibility/Legal Documents: | i. | CY 2018 Mayor's/Business Permit, | ii. | PhilGEPS Registration Number, | iii. | ISO 9001 Certification of the Supplier and/or the products being sold (certified copy), & | iv. | Omnibus Sworn Statement. |
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| i. | Bill of Quantities, | | | | | | | | | | | | | | | | | | |
| ii. | Summary and Detailed Estimates, and | | | | | | | | | | | | | | | | | | |
| iii. | Colored Pictures and/with Specifications of each item. | | | | | | | | | | | | | | | | | | |
| B. | Eligibility/Legal Documents: | | | | | | | | | | | | | | | | | | |
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AMADO P. IMPER, PhD
 BAC Chairman

PRICE QUOTATION FORM

| | | |
|------------------|---|--|
| Date | : | |
| Company Name | : | |
| Business Address | : | |
| T.I.N. | : | |

After having carefully read and accepted your Terms and Conditions on the **PURCHASE, DELIVERY AND INSTALLATION OF FURNITURES AND FIXTURES FOR CCJE OFFICE**, I/We hereby offer the price quotations on the items/s below:

| ITEM NO. | ITEM AND DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|-----|------|------------|-------------|
| | <i>Purchase, Delivery and Installation of the following Furniture and Fixtures:</i> | | | | |
| 1 | Cluster of 3 Workstation with Center Drawer OD: 1000mm W x 600mm D x 1200mm H Partition: tile-lock system, 47mm thick aluminum frames, PVC caps, powder coated silver or charcoal gray finish, with bottom raceway for wiring management, with adjustable glider to level height on uneven surface, modular type, fabric and glass combi Worktop: 25mm thick laminated board, PVC flat edging, with grommet hole & cap for cables / wires passage Center Drawer: all steel in powder coated finish with lock | 3 | sets | | |



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| | | | | | |
|-------------------------|--|---|------------|----------------------------------|--|
| 2 | <p>L-shape Single Workstation with Mobile Pedestal OD: 1200mm W x 600mm D x 1200mm H</p> <p>Partition: tile-look system, 47mm thick aluminum frames, PVC caps, powder coated silver or charcoal gray finish, with bottom raceway for wiring management, with adjustable glider to level height on uneven surface, modular type, fabric and glass combi</p> <p>Worktop: 25mm thick laminated board, PVC flat edging, with grommet hole & cap for cables / wires passage</p> <p>Mobile Pedestal: 3 pull-out drawers, top drawer with pencil tray, lowest drawer with file divider, all steel body in powder coated finish, with wheels</p> | 1 | Set | | |
| 3 | <p>L-shape Cluster of 2 Workstation with mobile Pedestal OD: 1200mm W x 600mm D x 1200mm H</p> <p>Partition: tile-look system, 47mm thick aluminum frames, PVC caps, powder coated silver or charcoal gray finish, with bottom raceway for wiring management, with adjustable glider to level height on uneven surface, modular type, fabric and glass combi</p> <p>Worktop: 25mm thick laminated board, PVC flat edging, with grommet hole & cap for cables / wires passage</p> <p>Mobile Pedestal: 3 pull-out drawers, top drawer with pencil tray, lowest drawer with file divider, all steel body in powder coated finish, with wheels</p> | 1 | Set | | |
| 4 | Clerical Chair with armrest: color- gray; backrest- mesh | 9 | Pie ces | | |
| 5 | Midback Chair with armrest: color- gray; backrest- mesh | 3 | Pie ces | | |
| 6 | <p>Modular Type Reception Counter OD: 2000mm W x 500mm D x 1500mm H</p> <p>Partition: tile-look system, 47mm thick aluminum frames, PVC caps, powder coated silver or charcoal gray finish, with bottom raceway for wiring management, with adjustable glider to level height on uneven surface, modular type, fabric and glass combi</p> <p>Worktop: 25mm thick laminated board, PVC flat edging, with grommet hole & cap for cables / wires passage</p> | 1 | Set | | |
| | | | | Grand-total Amount (Php): | |
| Amount in words: | | | | | |

I hereby certify to comply with all the above Technical Specifications and deliver the above requirements.

Name of Company/Bidder

Signature Over Printed Name
of Representative

Date