



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

National Highway, Purok 6, Bulanao Centro, Tabuk City, Kalinga 3800
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-822-6145

Procuring Entity : **KALINGA STATE UNIVERSITY** RFQ No. : **RFQ_GOODS_2018-11-63**
 Standard Form Title : **REQUEST FOR QUOTATION** Date : **NOVEMBER 28, 2018**
 Standard Form No. : **SF-GOOD-60** PMO/End-User Unit : **QUALITY ASSURANCE OFFICE**

Name of Project	: PROCUREMENT OF SERVICES OF ISO CERTIFYING BODY		
Location of Project	: KSUMAIN CAMPUS, PUROK 6, BULANAO, TABUK CITY, KALINGA		
Approved Budget for the Contract	: Php 250,000.00		
Brief Description	: The procurement activity calls for the services of a Certifying Body for the New QMS Certification of Kalinga State University for CY 2018.		
Period of Advertisement	: NOVEMBER 29, 2018 TO DECEMBER 3, 2018 @ 10AM		
Instructions to Bidders	: Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of December 3, 2018 in a sealed envelope to the Office of the Bids and Awards Committee (BAC) stated above or thru e-mail at procurementservice_bac@ksu.edu.ph and shall be opened on the same day at 10:01 o'clock.		
Terms and Conditions	: <ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective service provider together with the following Attachments (duly signed): <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> A. Financial Documents: <ol style="list-style-type: none"> i. Bill of Quantities, ii. Summary and Detailed Estimates, and iii. Schedule/Standard Computation. </td> </tr> <tr> <td style="padding: 5px;"> B. Eligibility/Legal Documents: <ol style="list-style-type: none"> i. PhilGEPS Registration Number, ii. CY 2018 Mayor's/Business Permit, iii. Notarized Omnibus Sworn Statement; and iv. Company Profile including the following documents: <ol style="list-style-type: none"> a. List of Completed related projects. b. Professional License and Curriculum Vitae. </td> </tr> </table> 4. Terms of Reference is attached as Annex "A". 5. Delivery period shall be within three (3) working days upon receipt of Notice to Proceed and Signing of Contract. 6. The total price quoted is subject to withholding tax and payable check. 7. Performance Security shall be posted by winning bidder prior to signing of contract in accordance with Section 39 of IRR-RA 9184. 8. Contract Duration is required within Three (3) Years. 9. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 10. The KSU reserves the right to accept or reject any or all quotations and to impose additional terms and conditions, as it may deem proper. 11. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. 	A. Financial Documents: <ol style="list-style-type: none"> i. Bill of Quantities, ii. Summary and Detailed Estimates, and iii. Schedule/Standard Computation. 	B. Eligibility/Legal Documents: <ol style="list-style-type: none"> i. PhilGEPS Registration Number, ii. CY 2018 Mayor's/Business Permit, iii. Notarized Omnibus Sworn Statement; and iv. Company Profile including the following documents: <ol style="list-style-type: none"> a. List of Completed related projects. b. Professional License and Curriculum Vitae.
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AMADO P. IMRERE, PhD
 BAC Chairman



PRICE QUOTATION FORM

Date		
Company Name	:	
Business Address	:	
T.I.N.	:	

After having carefully read and accepted your Terms and Conditions on the **PROCUREMENT OF SERVICES OF ISO CERTIFYING BODY for the New QMS Certification of Kalinga State University for CY 2018**, I/We hereby offer the price quotations on the items/s below:

SCOPE OF WORKS	AMOUNT (in PhP)
Certification Audit (December 2018) Issuance of ISO 9001:2015 Certificate (valid for 3 years)	<ul style="list-style-type: none"> ➔ Prepare and submit audit plan; ➔ Conduct Certification Audit (Stage 1 and 2); and; ➔ Prepare and submit audit report detailing observations, opportunities for improvement and any non-conformity to ISO 9001:2015 standards or on documented procedures.
TOTAL CONTRACT PRICE (Php):	
TOTAL CONTRACT PRICE INCLUSIVE OF VAT	

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No./Email Address