




Kalinga State University
PROCUREMENT MANAGEMENT OFFICE
Request for Quotation

Doc. Ref. No.:	KSU-PMO-03-SVP
Effectivity Date:	January 3, 2019
Revision No.:	0.0
Page No.:	Page 1

Title:	REQUEST FOR QUOTATION	Control No.:	
Name of Contract:	Floor Topping and Painting of Bleachers at North and South Sides of Gymnasium	NNP No.:	RFQ_CivilWorks_2019-01-007
Location of Contract:	Kalinga State University – Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga	Date:	January 10, 2019
End-User Unit:	Bulanao Campus Administrator	Fund Cluster:	01-RAF
Implementing Unit:	Infrastructure Office	ABC:	Php 201,848.72
Period of Advertisement:	January 11-15, 2019 @ 10:00 am	Mode of Procurement:	Small Value Procurement
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of January 15, 2019 in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.		
Terms and Conditions:	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective external service providers/bidder together with the following Attachments (duly signed): <ul style="list-style-type: none"> A. Eligibility/Legal Documents: <ul style="list-style-type: none"> a. CY 2019 Mayor's/Business Permit, b. PhilGEPS Registration Number, c. PCAB License, and d. Omnibus Sworn Statement. B. Financial Documents: <ul style="list-style-type: none"> i. Bill of Quantities, ii. Summary and Detailed Estimates, and iii. Cash Flow and Payment Schedule. 4. Scope of Works is attached as Annex "A". 5. Drawing/Plan is attached as Annex "B" or shall be secured at BAC Office, if applicable. 6. The total price quoted is subject to withholding tax and payable check. 7. Contract Duration is required within Seventeen (17) calendar days. 8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 9. The KSU reserves the right to accept or reject any or all quotations and to impose additional terms and conditions, as it may deem proper. 2. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. 		
Prepared by the Contact Person:	MR. RONALDO B. DALUPING BAC Secretariat Section, Procurement Management Office Kalinga State University – Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800, Philippines CP No. 0917-774-4185 Email Address: procurementservice_bac@ksu.edu.ph		
Approved by:	 AMADO P. IMPER, PhD BAC Chairman		

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Title:		BILL OF QUANTITIES															
ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE												
1021	PLAIN CEMENT FLOOR FINISH	354.16	sq.m.														
1032(1)a1	PAINTING MASONRY/CONCRETE	163.37	sq.m.														
B-2	PROJECT BILLBOARD	1.00	set														
Amount in Figures: Php																	
Amount in words:																	
Performance Security:	Required after issuance of NOA	Warranty:	Required														
Contract Duration:	17 CD	Price Validity:	30 cd														
Notation:	The Bill of Quantities (BOQ) contains the following parts: a. BOQ for each Part of the Contract. b. Summary of Bid Prices for all Parts of the Contract.																
<p>After having carefully read and accepted your General Conditions on the Floor Topping and Painting of Bleachers at North and South Sides of Gymnasium, I/We hereby offer the price quotations on the items/s above:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____</td> <td style="width: 50%; border: none;">_____</td> </tr> <tr> <td style="text-align: center; border: none;">Printed Name/ Signature</td> <td style="text-align: center; border: none;">E-mail Address</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> <tr> <td style="text-align: center; border: none;">Company Name</td> <td style="text-align: center; border: none;">Contact No.</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> <tr> <td style="text-align: center; border: none;">Company Address</td> <td style="text-align: center; border: none;">TIN</td> </tr> </table>						_____	_____	Printed Name/ Signature	E-mail Address	_____	_____	Company Name	Contact No.	_____	_____	Company Address	TIN
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