



**Kalinga State University
BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION**

Doc. Ref. No.:	KSU-BAC-03
Effectivity Date:	January 3, 2019
Revision No.:	0.0
Page No.:	Page 1 of 2

Title:	REQUEST FOR QUOTATION	Control No.:	
Name of Contract:	Purchase and Delivery of Optical Mark Reader for Testing Use	RFQ No.:	RFQ_Goods_2019-04-044
Location of Contract:	Kalinga State University – Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga	Date:	April 8, 2019
End-User Unit:	Counseling, Testing and Placement Center	Fund Cluster:	IGI CY 2019
Implementing Unit:	DSDS-PS	ABC:	Php 358,000.00
Period of Advertisement:	April 9-12, 2019 @ 10:00 am	Mode of Procurement:	Shopping (Sec. 52.1.b)
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of April 12, 2019 in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.		
Terms and Conditions:	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective external service providers/ bidder together with the following Attachments (duly signed): <ul style="list-style-type: none"> A. Eligibility/Legal Documents: <ul style="list-style-type: none"> a. CY 2019 Mayor's/Business Permit, and b. PhilGEPS Registration Number. B. Financial Documents: <ul style="list-style-type: none"> i. Bill of Quantities including Detailed Estimates, and ii. Pictures of the items offered, if available (mandatory for equipment) 4. The total price quoted is subject to withholding tax and payable check. 5. Delivery Period is required within Seven (7) calendar days. 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 7. Bidders should comply with the applicable provisions of Section 23.4.1.1 of the 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184. 8. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders. 9. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. 		
Prepared by:/ Contact Person:	MR. RONALDO B. DALUPING BAC Secretariat Section, Procurement Management Office Kalinga State University – Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800, Philippines CP No. 0917-774-4185 Email Address: procurementservice_bac@ksu.edu.ph		 Signature:
Approved by:	EDNA P. YUMOL, DPA BAC Chairman		 Signature:



**Kalinga State University
BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION**

Doc. Ref. No.:	KSU-BAC-03
Effectivity Date:	January 3, 2019
Revision No.:	0.0
Page No.:	Page 2 of 2

Title: **BILL OF QUANTITIES**

ITEM NO.	ITEM AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Purchase and Delivery of Optical Mark Reader for Testing Use					
	Sekonic SR-1800 OMR with One Line Printer , with the following capabilities: ✓ Scanning speed of 1,800 sheets per hour ✓ Dual pencil read head (reads front/back) ✓ Automatic input hopper, 50 sheets capacity ✓ Programmable operator panel ✓ USB cable connection and standard 220v AC, 60Hz MarkView Scoring System (included) create different scoring applications and generate the following reports: ✓ Masterlist of examinees' raw scores by ranking ✓ Masterlist of examinees' raw scores in alphabetical order ✓ Item analysis report ✓ Test statistics report ✓ Frequency distribution report MarkView Evaluation System generate the following evaluation reports: ✓ Individual faculty evaluation weighted average and corresponding percentage per criteria with overall performance and ratings ✓ Faculty evaluation summary report per department by rank and alphabetical order	1	unit		

	Customized Answer Sheets	10,000	pcs		
Amount in Figures: Php					

Amount in words:

Performance Security:	Not Applicable	Warranty:	One (1) Year for Equipment/ 3 Months for Expendable Supplies
Contract Duration:	7 CD	Price Validity:	30 cd

Notation: The Bill of Quantities (BOQ) contains the following parts:
 a. BOQ for each Part of the Contract.
 b. Summary of Bid Prices for all Parts of the Contract.

After having carefully read and accepted your General Conditions on the **Purchase and Delivery of Optical Mark Reader for Testing Use**, I/We hereby offer the price quotations on the items/s above:

_____	_____
Printed Name/ Signature	E-mail Address
_____	_____
Company Name	Contact No.
_____	_____
Company Address	TIN