



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**  
**PROCUREMENT MANAGEMENT OFFICE**  
**BIDS AND AWARDS COMMITTEE**  
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga  
 Website: <https://ksu.edu.ph> Email: [procurementservice\\_bac@ksu.edu.ph](mailto:procurementservice_bac@ksu.edu.ph) Contact No.: 0917-774-4185

Title:	<b>REQUEST FOR QUOTATION</b>		
Name of Contract:	<b>Office Supplies and Equipment for Heirloom Corn Research Project</b>	RFQ No.:	<b>RFQ_Goods_2019-07-064</b>
Location of Contract:	<b>Kalinga State University – Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga</b>	Date:	<b>July 2, 2019</b>
End-User Unit:	<b>Heirloom Corn Research Project</b>	Fund Cluster:	<b>Trust Fund CY 2019</b>
Implementing Unit:	<b>Procurement Management Office</b>	ABC:	<b>Php 203,153.50</b>
Period of Advertisement:	<b>July 3-8, 2019 @ 10:00 am</b>	Mode of Procurement:	<b>Shopping (Sec. 52.1.b)</b>
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative <b>not later than ten o'clock in the morning (10am) of July 8, 2019</b> in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.		
Terms and Conditions:	<ol style="list-style-type: none"> <li>1. All entries must be typewritten or legibly written.</li> <li>2. Price validity shall be for a period of 30 calendar days.</li> <li>3. The filled-out RFQ must be submitted by prospective external service providers/ bidder together with the following Attachments (duly signed):           <ul style="list-style-type: none"> <li>➤ Eligibility/Legal Documents:               <ol style="list-style-type: none"> <li>a. CY 2019 Mayor's/Business Permit, and</li> <li>b. PhilGEPS Registration Number.</li> </ol> </li> <li>➤ Financial Documents:               <ol style="list-style-type: none"> <li>i. Bill of Quantities including Detailed Estimates, and</li> <li>ii. Pictures of the items offered, if available</li> </ol> </li> </ul> </li> <li>4. Evaluation of bids and award of contract shall be based on lowest offer per item basis.</li> <li>5. The total price quoted is subject to withholding tax and payable check.</li> <li>6. Bill of Quantities is attached as <b>Annex "A"</b>.</li> <li>7. Delivery Period is required within <b>Seven (7)</b> calendar days after receipt/conformance of Purchase Order.</li> <li>8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s.</li> <li>9. Bidders should comply with the applicable provisions of Section 23.4.1.1 of the 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184.</li> <li>10. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.</li> <li>11. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004.</li> </ol>		
Prepared by:/ Contact Person:	MR. RONALDO B. DALUPING BAC Secretariat Section, Procurement Management Office Kalinga State University – Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800, Philippines CP No. 0917-774-4185 Email Address: <a href="mailto:procurementservice_bac@ksu.edu.ph">procurementservice_bac@ksu.edu.ph</a>		 Signature
Approved by:	<b>EDNA P. YUMOL, CPA, PhD</b> BAC Chairman		 Signature