



Republic of the Philippines
KALINGA STATE UNIVERSITY
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph Contact No.: 0917-774-4185

Title:	REQUEST FOR QUOTATION		
Name of Contract:	Purchase and Delivery of Supplies and Materials	RFQ No.:	RFQ-Goods-2019-08-072
Location of Contract:	Kalinga State University – Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga	Date:	August 16, 2019
End-User Unit:	Various End-Users	Fund Cluster:	RAF CY 2019
Implementing Unit:	Procurement Management Office	ABC:	Php 571,546.68
Period of Advertisement:	August 16-19, 2019 @ 10:00 am	Mode of Procurement:	Shopping (Sec. 52.1.b)
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of August 19, 2019 in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.		
Terms and Conditions:	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for a period of 30 calendar days. 3. The filled-out RFQ must be submitted by prospective external service providers/ bidder together with the following Attachments: <ul style="list-style-type: none"> ➤ Eligibility/Legal Documents: <ol style="list-style-type: none"> a. CY 2019 Mayor's/Business Permit, and b. PhilGEPS Registration Number. ➤ Financial Documents (duly signed every page): <ol style="list-style-type: none"> i. Bill of Quantities including Detailed Estimates, and ii. Pictures of the items offered, if available 4. Evaluation of bids and award of contract shall be based on lowest offer per lot basis. The bidder's offer for each item should not exceed Php15,000.00, the ceiling amount for semi-expendable properties (DBM Circular Letter No. 2016-7); and the per lot total bid amount shall not exceed the following Approved Budget for the Contract (ABC): <ol style="list-style-type: none"> i. Lot A: Common-use Materials = ABC: Php 59,988.00; ii. Lot B: IT Parts and Accessories = ABC: Php 166,799.98; and iii. Lot C: Hardware and Agricultural Supplies and Materials = Php 344,758.7 5. The total price quoted is subject to withholding tax and payable check. 6. Bill of Quantities is attached as Annex "A". 7. Delivery Period is required within Fifteen (15) calendar days after receipt/conformance of Purchase Order. 8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 9. Bidders should comply with the applicable provisions of Section 23.4.1.1 of the 2016 Revised IRR of R.A. 9184 (Eligibility Criteria for Procurement of Goods) and with a modified set of requirements integrating eligibility documents and criteria for procurement of goods as provided in Annex D of the revised 2016 IRR of R.A. 9184. 10. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders. 11. During the Contract Implementation, the winning bidder is expected to adhere with the Green Procurement Programs of the government pursuant to EO No. 301 issued in 2004. 12. After delivery of items, the winning Supplier shall be evaluated by KSU End-User(s). 		
Prepared by:/ Contact Person:	MR. RONALDO B. DALUPING BAC Secretariat Section, Procurement Management Office Kalinga State University – Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800, Philippines CP No. 0917-774-4185/ procurementservice_bac@ksu.edu.ph		 Signature
Approved by:	EDNA P. YUMOL, CPA, PhD BAC Chairman		 Signature