



SUPPLEMENTAL / BID BULLETIN (SBB) ADDENDUM NO. 01

This SBB Addendum No. 01 dated December 20, 2018 for the Project: **Procurement of Security Services for KSU for 12 Months** is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS	CLARIFICATION / AMENDMENT																														
On the first page and all heading of the bid documents, the Name of the Contract is hereby revised as appeared in the next column:	PROCUREMENT OF SECURITY SERVICES FOR KSU FOR 12 9 MONTHS																														
On the following parts of Section I-Invitation to Bid, page 4 of the bid document, the name of the contract is revised from 9 to 12 months: 1. Title; 2. 1 st Paragraph; and 3. 2 nd Paragraph.	Procurement of Security Services for KSU for 12 9 Months																														
On Paragraph 2 of Section I-Invitation to Bid, page 4 of the bid document, the Delivery of Goods is revised as follows:	Delivery of the Goods is required within Twelve (12) Nine (9) Months: January 1, 2019 to December 31 September-30, 2019 upon receipt of the Notice to Proceed in accordance with the Delivery Schedule under Section VI. Schedule of Requirements.																														
On ITB Clauses 1.1, 1.2, and 2 of Bid Data Sheet, Section III and page 28 of the bid document, the name of the contract is revised from 9 to 12 months as follows:	Procurement of Security Services for KSU for 12 9 Months																														
On Item No. 7 of Schedule of Requirements, Section VI and page 45 of the bid document, the item is deleted since it already appeared and repeated in Item No. 4:	7. If applicable, Metal detector for each entrance gate																														
On Item No. 17 of Schedule of Requirements, Section VI and page 45 of the bid document, the item is deleted but could be offered as free item by prospective bidder:	Canine (K-9) service as the security situation requires like emergency situation and VIP visit.																														
On Item No. 4 of I-Service Requirements under Technical Specifications, Section VII and page 47 of the bid document, the numbers are revised and filled-out as follow: The Agency shall provide Twenty-Nine (29) Thirty (30) Security Guards including Security Officer, who shall be deployed at the following Campuses:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name of Campus</th> <th style="width: 45%;">Address</th> <th style="width: 10%;">No. of SG</th> <th style="width: 20%;">No. of Supervisor</th> </tr> </thead> <tbody> <tr> <td>Main Campus</td> <td>National Highway, Purok 6, Bulanao, Tabuk City, Kalinga</td> <td style="text-align: center;">19</td> <td>Inclusive of one Supervisor</td> </tr> <tr> <td>Dagupan Campus</td> <td>Dagupan Centro, Tabuk City, Kalinga</td> <td style="text-align: center;">5</td> <td>Inclusive of head guard</td> </tr> <tr> <td>Rizal Campus</td> <td>Bagbag, Rizal, Kalinga</td> <td style="text-align: center;">5</td> <td>-Do-</td> </tr> </tbody> </table>	Name of Campus	Address	No. of SG	No. of Supervisor	Main Campus	National Highway, Purok 6, Bulanao, Tabuk City, Kalinga	19	Inclusive of one Supervisor	Dagupan Campus	Dagupan Centro, Tabuk City, Kalinga	5	Inclusive of head guard	Rizal Campus	Bagbag, Rizal, Kalinga	5	-Do-															
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On Item No. 13 of I-Service Requirements under Technical Specifications, Section VII and page 48 of the bid document, the schedule shall be as follows: A. Bulanao Campus (Sunday – Monday)																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Area of Responsibility</th> <th style="width: 10%;">0800H-1600H</th> <th style="width: 10%;">1600H-2400H</th> <th style="width: 10%;">2000H-2400H</th> <th style="width: 10%;">0400H-0800H</th> <th style="width: 10%;">2400H-0800H</th> </tr> </thead> <tbody> <tr> <td>Post #1 (Main Gate & Administration Building Area)</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td></td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td>Post #2 (High School Area, CCJE, CPAIG, BAO, Auxiliary and Student Center)</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Post #3 (College Area)</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Post #4 (Research, Boys' Dorm & Clonal Nursery Area)</td> <td style="text-align: center;">Caretaker</td> <td style="text-align: center;">1</td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> </tbody> </table>	Area of Responsibility	0800H-1600H	1600H-2400H	2000H-2400H	0400H-0800H	2400H-0800H	Post #1 (Main Gate & Administration Building Area)	3	2			2	Post #2 (High School Area, CCJE, CPAIG, BAO, Auxiliary and Student Center)	2	1	1		1	Post #3 (College Area)	2	1	1		1	Post #4 (Research, Boys' Dorm & Clonal Nursery Area)	Caretaker	1			1	
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PARTICULARS		CLARIFICATION / AMENDMENT				
<p>B. Dagupan Campus</p> <p style="text-align: center;">(Sunday – Monday)</p>						
Area of Responsibility	0800H-1600H	1600H-2400H	2000H-2400H	0400H-0800H	2400H-0800H	
KSU Buildings and Premises	2	1	1		1	
<p>C. Rizal Campus</p> <p style="text-align: center;">(Sunday – Monday)</p>						
Area of Responsibility	0800H-1600H	1600H-2400H	2000H-2400H	0400H-0800H	2400H-0800H	
KSU Buildings and Premises	2	1	1		1	
<p>On Item No. 16(e) of II-Qualifications of Security Personnel under Technical Specifications, Section VII and page 48 of the bid document, the item is revised as follows:</p>		<p>Monitoring Provide technical assistance in operating the CCTV systems;</p>				
<p>On Item No. 17 of II-Qualifications of Security Personnel under Technical Specifications, Section VII and page 48 of the bid document, the item is revised as follows:</p>		<p>All security personnel shall have sufficient background and training in customer relations, crowd control, disaster management, investigation, fire fighting and safety, and other related competencies, with copies of Training Certificates.</p> <p>All security personnel to be assigned at KSU shall have valid security license and training on customer service.</p> <p>During the deployment duration, the security agency shall provide specialized trainings to its personnel on the following:</p> <ol style="list-style-type: none"> 1. customer relations, 2. crowd control, 3. disaster management, 4. investigation, 5. fire fighting and safety, and 6. other related competencies, with copies of Training Certificates 				
<p>On Item No. 28 of III-Salaries and Benefits of Security Guards under Technical Specifications, Section VII and page 49 of the bid document, the item is revised as follows:</p>		<p>The UNIVERSITY shall pay the Agency within seven (7) working days upon every 15th day of the month succeeding the performance of the services being billed, upon timely submission of its statement of account.</p> <p>The certified true copy of official receipt of SSS, PhilHealth, Pagibig and premium payment for insurance during the previous month.</p> <p>and the submission of a current bond equivalent to the amount of the statement of account to pay for the wages of the security guards for one month.</p>				
<p>On Item No. 29 of IV-Supervision and Administration under Technical Specifications, Section VII and page 49 of the bid document, the item is revised as follows:</p>		<p>The Agency shall provide a monthly Detail Schedule for the Thirty (30) Twenty nine 29 security personnel and inclusive of supervisor.</p>				
<p>On Item No. 34 of IV-Supervision and Administration under Technical Specifications, Section VII and page 49 of the bid document, the item is revised as follows:</p>		<p>The Agency shall likewise replace reshuffle one-half of the security guards every three (3) months, as may be deemed necessary by in consultation with the Procuring Entity, to avoid fraternization with Procuring Entity officials and employees and the transacting public and ensure that replacements have the same qualifications...</p>				

Name of the Procuring Entity : KALINGA STATE UNIVERSITY
 Project Reference Number : IB_GOODS_2018-12-69
 Name of the Project : PROCUREMENT OF SECURITY SERVICES FOR KSU FOR 12 MONTHS
 Location of the Project : KALINGA STATE UNIVERSITY THREE (3) CAMPUSES
 End-User Unit : CIVIL SECURITY SERVICES
 Implementing Unit : GENERAL SERVICES OFFICE
 Standard Form Number : SF-GOODS-30



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PARTICULARS	CLARIFICATION / AMENDMENT
On Item No. 37 of IV-Supervision and Administration under Technical Specifications, Section VII and page 49 of the bid document, the item is deleted as follows:	The Agency shall provide services for the repair and/or replacement of inoperative CCTV system and equipment, technical assistance, and training of the KSU personnel who will operate the same.
On Item No. 42 of V-Performance Security and Other Bonds under Technical Specifications, Section VII and page 50 of the bid document, the item is revised as follows:	The Agency shall provide a Performance Bond in cash or cashier's/managers check issued by a Universal or Commercial Bank equivalent to 5% of monthly contract amount the ABC.
On Item No. 46 of VI-Period and Termination under Technical Specifications, Section VII and page 50 of the bid document, the item is revised as follows:	Based on available budget, the contract of services shall cover a period of Nine (9) Twelve (12) months commencing on January 1, 2019 and expiring on September 30, 2019 December 31, 2019.

For guidance and information of all concerned.


 AMADO P. IMPER, PhD
 BAC Chairman 

Date Issued: December 20, 2018
 Copy furnished: Prospective Bidders