



Republic of the Philippines
KALINGA STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
 Website: <http://ksu.edu.ph> Email: ksumail@ksu.edu.ph Contact No.: 0917-822-6145

<p>On Bid Data Sheet (page 33);</p> <p>20.3 Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid arranged with Tabbing and with Table of Contents as per Checklist. Technical and Legal Documents should be properly tabbed..."</p>	<p>Clarification:</p> <p>The Tabbing should strictly use "Letters" (A-O) with Table of Contents as per Checklist.</p> <p>The Checklists (on page 74-76) are REVISED as follows:</p> <p><i>(with correction under Letter G.a., from 5 to 3 years on statement of completed contracts)</i></p>
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Revised Checklist:

Checklist for Eligibility and Technical Components

COMPANY: _____

ITEM NO.	REQUIREMENTS	PASSED	FAILED
Eligibility and Technical Documents (First Envelope)			
<u>Eligibility Documents</u>			
Class "A" Documents			
A	Registration Certificate from the following: a. <input type="checkbox"/> Securities and Exchange Commission (SEC), <input type="checkbox"/> Department of Trade and Industry (DTI) for sole proprietorship, or <input type="checkbox"/> Cooperative Development Authority (CDA) for cooperatives.		
B	b. Updated PhilGEPS Registration Certificate		
C	<input type="checkbox"/> Current Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or <input type="checkbox"/> or the equivalent document for Exclusive Economic Zones or Areas.		
D	Tax Clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR, and		
E	Tax payer's Identification number or VAT registration for the type & cost of contract to be bid (SF-GOOD-10) , /// TIN No. _____		
F	Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.		
G	a. <input type="checkbox"/> Statement of the prospective Bidder of all its ongoing and completed government and private contracts within THREE (3) years from bid submission, if any, whether similar or not similar in nature and complexity to the contract to be bid.		
H	b. <input type="checkbox"/> Statement identifying the bidder's Single Largest Completed Contracts (SLCC) similar to the contract to be bid. The two statements (a & b) required shall indicate for each contract the following: a) name of the contract; b) date of the contract; c) contract duration; d) owner's name and address; e) kinds of Goods; f) For Statement of Ongoing Contracts- amount of contract and value of outstanding contracts; g) For Statement of SLCC - amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index; h) date of delivery; and i) end user's acceptance or official receipt(s) or sales invoice issued for the contract if completed.		



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ITEM NO.	REQUIREMENTS	PASSED	FAILED
I	<input type="checkbox"/> NFCC computation of which the <i>K</i> factor shall be <u>fixed at 15</u> , regardless of contract duration, and the values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. NFCC = Php_____ ; OR <input type="checkbox"/> Committed Line of Credit (CLC) from a universal or commercial bank, at least PhP 532,500.00 (10% of the ABC).		
	Class "B" Documents		
J	<input type="checkbox"/> Valid JVA in case the joint venture is already in existence; or <input type="checkbox"/> Duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.		
	Technical Documents		
K	The BID SECURITY in ANY of the following form: <input type="checkbox"/> Bid Securing Declaration, <input type="checkbox"/> Cash, cashier's/manager's check, bank draft/guarantee, irrevocable letter of credit – 2% of ABC (Php _____), or <input type="checkbox"/> Surety bond, it shall be accompanied by a certification coming from an authorized Insurance Commission that the surety or insurance company is authorized to issue surety bond – 5% of ABC (Php _____).		
L	Duly conformed Delivery Schedule under Section VI. Schedule of Requirements		
M	Duly conformed Technical Specifications based on Section VII (<i>pages 54-70 of Bid Document</i>)		
N	Duly signed statement of the prospective bidder (OMNIBUS SWORN STATEMENT , that a. he/she is a sole proprietor who has full power and authority to do, execute and perform any and all acts necessary to represent the firm in this bidding. b. he/she is the duly authorized and designated representative who is granted full power, authorization and representation of the firm. c. not "blacklisted" or barred from bidding d. All documents submitted are authentic/original/complete copies, and all statements and information provided are true and correct e. The bidder is authorizing the KSU President or its duly authorized representative(s) to verify all the documents submitted f. The bidder is not related to the Head of the procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office (PMO) or the implementing/end-user unit, the project consultants, and THE OBSERVERS by consanguinity or affinity up to the third civil degree. g. The Bidder is compliant with existing labor laws and standards h. The Bidder is aware of and has undertaken the following responsibilities: i. Carefully examine all of the Bidding Documents ii. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract; iii. Made an estimate of the facilities available and needed for the contract to be bid, if any; and iv. Inquire or secure Supplemental/Bid Bulletin(s) issued i. The Bidder did not give or pay directly or indirectly, any commission, amount, fee, or any other form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.		
O	Authority of the signatory based on 6.2(h) on the ITB, which read as follows: <i>"Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Bidder in the bidding, with the duly notarized Secretary's Certificate attesting to such fact, if the Bidder is a corporation, partnership, cooperative, or joint venture"</i>		

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.



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Revised Checklist:

Checklist for Financial Component

COMPANY: _____

ITEM NO.	REQUIREMENTS	COMPLYING	NON-COMPLYING
	Financial Documents (Second Envelope)		
A	Duly signed Financial Bid Form, which includes bid prices and the applicable Price Schedules, in accordance with ITB Clauses Error! Reference source not found. and Error! Reference source not found. of this Bid Document.		
B	Recurring and maintenance costs, <i>if applicable</i>		

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

<p>On Bid Data Sheet (page 33);</p> <p>"21 ...</p> <p>The deadline for submission of bids is before 10 AM on February 15, 2017 (Wednesday)..."</p>	<p>Clarification:</p> <p>Prospective bidders who opt to submit their bid envelope through couriers, i.e. JRS or LBC must ensure that their envelopes be delivered on or before the scheduled bid submission. If the recipient receive the bid envelope after the scheduled timelines, the KSU BAC will stamped the bid envelope, indicate the exact time of receipt in the presence of delivering agent and Observers, if available, take note in the minutes of meeting, and shall declare it as "late" and shall be returned to sender.</p>
<p>On Special Conditions of Contract (page 49):</p> <p>Under Incidental Services:</p> <p>a-e. ...</p>	<p>Additional provision:</p> <p>f. The winning bidder shall furnish the Procuring entity through the end-user of the Design Specifications of the Equipment one (1) week after issuance of the Notice to Proceed.</p> <p>g. The Equipment shall be installed by the winning bidder at the end-user's laboratories in the presence of TWG and Laboratory in-charge.</p>
<p>On Technical Specifications (pages 56-57):</p> <p>1. UNIVERSAL TESTING MACHINE:</p> <p>Specifications:</p> <p>a. The following Technical Specification of Universal Testing Machine (UTM) is retained because this is the specs submitted and approved by CHED, however, latest model may be preferred depending on post-qualification by the BAC:</p> <ul style="list-style-type: none"> - Overall host machine dimension: 980*650*2450 <p>b. License Software and Courseware of UTM shall be required to be included as inclusive package as discussed during the pre-bid conference.</p> <p>c. The included License Fluid Mechanics Software under the UTM is retained because this is the approved proposal by the CHED.</p>	



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10. COMPRESSION LOAD MACHINE

Specifications:

The following specification of Compression Load Machine is retained since this is the submitted and approved proposal by CHED:

- ✓ Max. testing power: 2000KN

For guidance and information of all concerned.


AMADO P. IMPER, PhD
BAC Chairman

Date Issued: February 07, 2016

Copy furnished: Prospective Bidders