



Republic of the Philippines
KALINGA STATE UNIVERSITY
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga
Bids and Awards Committee

Title	REQUEST FOR QUOTATION		
Name of Contract	PURCHASE AND DELIVERY OF MEDICAL SUPPLIES AND MATERIALS FOR CY 2025	NNP No.	RFQ_GOODS_2025-02-003
Location of Contract	KSU-BULANAO CAMPUS, TABUK CITY, KALINGA	Date	FEBRUARY 18, 2025
End-User Unit	MEDICAL SERVICES	Fund Cluster	IGF CY 2025
Implementing Unit	MEDICAL SERVICES	ABC	PHP 280,168.00
Period of Advertisement	FEBRUARY 19 - 24, 2025	Mode of Procurement	SHOPPING (SEC. 52.1.B)
Instructions to External Providers	Please quote your government price, taxes included, and FOB, subject to the Terms and Conditions stated below, and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10 am) of February 24, 2025 , in a sealed envelope to the business or e-mail address below and shall be opened on the same day at 10:01 am.		
Terms and Conditions	<ol style="list-style-type: none"> 1. All entries must be typewritten or legibly written. 2. Price validity shall be for 30 calendar days. 3. The filled-out RFO must be submitted by prospective external service providers together with the following Attachments: <ol style="list-style-type: none"> a) Technical Documents: <ol style="list-style-type: none"> i. CY 2025 Mayor's / Business Permit ii. PhilGEPS Registration Number iii. Integrity Pledge for KSU Service Provider and AMO's valid Identification iv. For the procurement of drugs and medicines, the supplier/s shall submit the following, as applicable: <ol style="list-style-type: none"> 1) License to Operate from the Food and Drug Administration 2) Certificate of Product Registration from the FDA 3) If the Supplier is not the manufacturer, Certification from the Manufacturer the Supplier is an authorized distributor/dealer of the products/items b) Financial Documents (<i>duly signed every page</i>): <ol style="list-style-type: none"> i. Schedule of Prices (per item) 4. Evaluation of bids and award of contract shall be based on the TOTAL lowest offer. Prospective suppliers shall have one option of submitting a COMPLETE proposal for ALL the items. Bids received more than the ABC shall be automatically rejected at bid opening. Completion of the Delivery is required within the above-stated Delivery Schedule effective upon confirmation of the Purchase Order. Since delayed delivery translates into delayed government service, a Liquidated Damages shall be imposed on erring suppliers. 5. The total price quoted is subject to withholding tax and payable checks. 6. The following are the Annexes: <ol style="list-style-type: none"> a) Annex A_Schedule of Prices b) Annex B_ KSU Service Provider Integrity Pledge and AMO's valid Identification 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative/s. 8. The Kalinga State University reserves the right to reject any bids, declare a failure of bidding, or not award the contract at any time before contract award per Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders. 9. During the Contract Implementation, the winning bidder is expected to adhere to the Green Procurement Program of the government, per E.O. No. 301 issued in 2004. 10. After the delivery, the Supplier shall be evaluated and will conform to the end user's evaluation rating results as a requirement for payment. 		
	<p><i>I hereby certify to comply with all the above Terms and Conditions.</i></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><i>Name of Company/Bidder</i> <i>Signature Over Printed Name of Representative</i></p>		
Prepared by/ Contact Person	RICKY JAMES B. SAGUN BAC Secretariat, Procurement Management Office KSU Main Campus, Purok 6, Bulanao, Tabuk City, Kalinga Celphone Number . +639176240170/procurementservice_bac@ksu.edu.ph	_____ Sgd. _____ Signature	
Approved by	ROMUALDO U. WACAS, PhD. BAC Chairman	_____ Sgd. _____ Signature	